
SRUJAN: A Multidisciplinary Journal
Guidelines to Contributors of Articles

Length and Font:

Finished manuscripts should be about 3,000 words. Use New Times Roman font, 12 point if the article/paper is in English. For articles/papers written in Indian languages please use Unicode fonts.

Style:

The APA Style is recommended. Please refer to Publications Manual of the American Psychological Association, 6th edition, for the appropriate way to format in-text citations and the reference list. Tables and figures should also be formatted in accordance with APA style.

Suggested Outline of the Article/Paper:

While the content and purpose of the article will ultimately dictate the arrangement of the material, the following structure is offered for guidance and should be used only where it serves the purpose:

- Abstract with Keywords (Max 5)
- Introduction and a brief overview of the chapter, its theme, and purpose
- Historical and/or theoretical background or reference to current debate, if any
- Examples of model practice, ideas or programmes
- Data Analysis
- Conclusions and recommendations to readers
- References

Tables, Figures, Appendices

In some cases, tables, figures, or appendices are needed to fully develop a topic or make it more accessible to the reader. All tables, figures and appendices should be appropriately referenced in the text and submitted with the manuscript for editorial review. While tables and figures may be embedded in the text, they should also be sent as separate files in the programme in which they were created (e.g., Excel) so that they can be reformatted, if necessary, during the final production process.

Quotes and Extracts:

All material taken from previously published sources, whether quoted directly or paraphrased should be appropriately cited in the text and be accompanied by a corresponding citation in the reference list.

Quotes of more than 40 words are treated as blocks (i.e., single spaced and set in from the left margin by 1/2 inch. APA style requires the inclusion of page numbers for direct quotations. Extracts of 300 words or more require the permission of the copyright holders. Similarly, figures or tables that are reprinted from previously published work require the permission of the copyright holders. Contributors are responsible for securing the necessary permissions for such material.

REFERENCES:

Agarkar, S.C. (2010). Combating Learning Hurdles Arising out of Social Deprivation, In Yew Jin Lee (Ed.) Science Education Research in Asia, Dordrecht: Sense Publishers.

Calfee, R. C., and Valencia, R. R. (1991). APA guide to preparing manuscripts for journal publication. Washington, DC: American Psychological Association.

Harris, M., Karper, E., Stacks, G., Hoffman, D., DeNiro, R., Cruz, P., et al. (2001). Writing labs and the Hollywood connection. *Journal of Film Writing*, 44(3), 213–245.

Kindly use the APA style sheet for referencing. (<http://www.apastyle.org/>)