

**IQAC Meeting - (Internal Members) - 25/11/2022**

**Planning for IQAC initiatives**

S. No.	Quality Parameter	Initiative proposed	Reason to propose this initiative	Timeline for Implementation	IQAC member for Execution
1	Student's skills	Value-added courses 1. Business Communication skills - Cambridge program - SDC 2. Resume building / interview skills sessions taken by placement team 3. Advanced Excel - Sem. I 4. Language Softwares - MMS 1st sem 5. PARAKH assessment	Feedback from recruiters to improve these skills	Nov. - Dec. 22	MB to follow up with Advanced excel agency providing free course - for April, 23 VS DS to follow up with SS for Language lab PC with SM
2	Student's Project Report Quality	6. Training sessions on Report writing skills 7. Training session for faculty guides	Feedback from Industry Examiners appointed for Viva	To be conducted by March, 2023 for second yr students (Before commencement of Winter Projects for MMS batch 2021-23) April - for first yr	PC SJ
3	Student Research Papers	9. Each faculty to guide and convert atleast one student research paper for publication	NBA and NAAC parameter	Till Feb. 2023 (Srujan Publication)	DS, JP to follow up DS, JP
4	Content Beyond Syllabus	10. Relevant Guest sessions: IIC - IPR 11. WDC - Gender Equity Activity 12. Management Film Festival	Suggested by NAAC in AQAR Review Suggested by Auditor in AAA	IIC scheduled IPR session Film fest in Jan. 23 Film based event contest in Enthusia	SJ - 1 session of Preeti Singh done 1 session of doctor Films to be shortlisted by DS and JP
5	Quality of Teaching and Learning - Faculty Development	13. AICTE FDP 14. Faculty video recording - Dr. NJ suggested	Suggested by NAAC in AQAR Review - Faculty to complete AICTE FDPs and refresher courses	Sep-Dec. 2022 (Faculty already registered)	PC with KA ADC - Lecture recording initiated
6	Staff Development	15. Training program on Soft skills	Training Need analysis	Sep. / Oct. 2022	PC with KA - Done

**Minutes of Meeting**  
**Visit of Dr. Sachin S. Vernekar, NBA Margardarshak**  
**on Friday, 19<sup>th</sup> April, 2023 at DR VN BRIMS**

Dr. Vernekar met director Dr. Nitin Joshi, NBA Coordinator Dr. Pallavi Chandwaskar and NBA Core committee members Dr. Jape, Dr. Mahesh, Dr. Pankaj, Dr. Kanchan, Ms. Vibhuti, Mr. Siddhesh Soman.

Dr. Vernekar viewed presentations of Director and NBA coordinator. The suggestions, in detail, from Dr. Vernekar on Director's Presentation are as follows:

Director's Presentation	
Sr. No.	Particulars
1.	TITLE SLIDE: Add Honorable 'Chairman' and Members of NBA Team
2.	Promoters: Managing Committee Members - Designation to be provided
3.	About the Director: Add 'Director's name'
4.	Achievements - Institute
5.	Student Centric Policies - Against Wadhvani Foundation mention Entrepreneurship Development
6.	Faculty Centric Policies - Mention about Dr. Smita Jape's Harvard visit, FDPs at IIMs / others. To mention about salary, appraisals, promotion while presenting the slide
7.	IQAC - Parameter 4 - add the term 'Research and Innovation'
8.	Need to highlight 'Entrepreneurship / Start Up'
9.	Suggestions by NAAC team and its implementation to be shown
10.	The word 'Weak Student' to be substituted by 'Slow Learner'
11.	The word 'Bright Student' to be substituted by 'Advance Learner'
12.	Assessment Process - 'Attendance' and 'Class Participation' to be shown together (5 + 5)
13.	Buddy Program to be added
14.	In Faculty Cadre slide, no formula to be shown
15.	In Faculty Retention, no formula to be shown
16.	Slide on Average Package, to be deleted
17.	In infrastructure, nos. of classroom to be shown - as shown in SAR
18.	Governing Body members - designation to be mentioned

19.	PEO 4: Standardisation to be maintained in using the word 'Management graduates'
20.	Financial Resource - main slide to be presented by the Director
21.	Organisational Structure to be presented after Governing Body slide
22.	Future Plan to be substitute by the word 'Perspective Plan'
23.	Delete - not only focusing students mindset however faculty mindset
24.	Future Plan - add - incubation centre as part of entrepreneurial journey
25.	Better to keep slides on SFR
26.	Slide on Strategic Plan to be place after Governance - short term, medium term and long term
27.	Slide on Consultancy to be part of Business Assessor Slide
28.	Institute Industry Interface slide to be placed after Eminent Speakers
29.	Committees to be mentioned
30.	Slide on 'Programs Offered' - MMS and Ph.D. to be included after Promoters
31.	Slide to be made on: <ul style="list-style-type: none"> <li>▪ Alumni Connect - contribution, association registered, meet</li> <li>▪ International Connect - MoU, ERC, guest faculty</li> <li>▪ Industry Connect</li> </ul>
32.	Faculty publications to be highlighted
33.	Tie-up with companies
34.	Visiting faculty details
35.	Slides on Student Performance to be shifted to HoD ppt.
36.	Slide on Knowledge Management to be presented
37.	M-library app to be shown in Library section
38.	Sports Facility - Indoor and Outdoor to be shown along with International Sports
39.	Rain Harvest to be shown

The suggestions, in detail, from Dr. Vernekar on Campus Tour are as follows:

Campus Tour	
Sr. No.	Particulars
1.	Name plates of all members in the office / faculty members
2.	Check all notice boards
3.	Separate medical room to be shown (common)
4.	CCTV camera to be closed in the room where NBA team members will be working
5.	Three pen drives to be kept ready
6.	Vision and Mission to be shown in bigger size in the room where NBA team members will be working
7.	Director's room washroom to be made use for NBA team members
8.	Discussion room to be labelled as 'Entrepreneurship Development Cell. Innovation Cell' with 2-3 laptops in the room itself
9.	Placement Room to be presented with graphs, companies visiting, slogans on the wall
10.	ADC department / room to be highlighted
11.	Course files to be kept ready by each faculty member
12.	Campus Tour to be well planned - Floorwise
13.	Examination Section - to be ready to show question papers, assignments, answer sheets
14.	Library - Separate section for research centre to be kept ready
15.	Sample reports, faculty research publications, thesis to be showcased
16.	'Computer Section' to be replaced by 'Digital Library'
17.	Best practices by the library to be showcased
18.	Few students can be present in the library and those students to be briefed before NBA visit for possible interaction
19.	Books authored by any NBA team members to be placed in the display section
20.	Students to be asked to carry Pocket Calendars provided to them during admission
21.	Latest books to be displayed outside the library
22.	Some event to be conducted prior to NBA's visit in the auditorium with proper arrangement in the dias
23.	Chess board to be displayed in BCR
24.	Three umbrellas along with coconut water to be kept ready while taking the team members on campus tour

25.	Book to be kept on display in the room shown as Ph.D. Centre
26.	Identify which rooms to be shown to the team - preferably start with fourth floor
27.	Canteen - to register feedback
28.	Three members to accompany the team during the tour
29.	Presentations to be kept ready - Library, Placements and IT - not more than 5 mins.
30.	Three folders to be kept ready for the team members which would include - Wi-fi password, Director's Presentation copy, Evaluation Sheet, Planned schedule

Meeting and visit concluded with faculty members meeting and suggesting them to be prepared for PO CO attainment and explanation for one of their courses.

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