



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

VPM'S DR.V.N.BEDEKAR INSTITUTE OF MANAGEMENT STUDIES

**VPMS DR.V.N. BEDEKAR INSTITUTE OF MANAGEMENT STUDIES, BUILDING
NO. 4, JNANADWEEP, THANE COLLEGE CAMPUS, CHENDANI BUNDER
ROAD, NEAR CIDCO BUS STOP, THANE - WEST**

400601

www.vnbrims.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

VPM (Thane) was founded in the year 1935. Its founding fathers, led by Dr.V.N.Bedekar, a medical practitioner, were men of modest means imbued with idealism and desire to serve the educational needs of the people of Thane. Dr.V.N.Bedekar had a dream of making Thane a hub of management education par excellence. In order to provide quality management education, he established Department of Management Studies, in Thane on 3rd July 1973. Dr. Vijay Bedekar fulfilled the dreams of his father Dr. V.N. Bedekar in the academic year 2005-06 by establishing Dr. V.N. Bedekar Institute of Management Studies (DR VN BRIMS) and launching the Master of Management Studies (MMS) program of DR VN BRIMS, a two years full time Master's Degree program in management studies affiliated to the University of Mumbai and approved by the All India Council for Technical Education (AICTE). Further, Dr. Vijay Bedekar's drive and leadership resulted in the institute getting approval from AICTE to conduct two-year full time Post-Graduate Diploma in Management (PGDM) program in 2010. Due to his determination and vision, the small sapling planted by his father Dr. V.N.Bedekar in 1973 has now grown into a tall tree producing qualified management professionals every year. In June 2008, received ISO 9001:2008 certification for Education and Research in the field of Management. Quality enhancement has been a continuous endeavour at DR VN BRIMS. Today, DR VN BRIMS is an ISO 9001:2015 certified institute. At DR VN BRIMS, we strive to create an environment conducive for management studies at our well-maintained and well-staffed management institute. Education at DR VN BRIMS transcends above and beyond classroom. It aims at a holistic development of students' personality, honing their skills and innate attributes. Above all, it places great emphasis on character, morality, discipline and attempts to build socially responsible citizens for the nation. DR VN BRIMS today is the Alma Mater of successful entrepreneurs and professionals serving at senior positions in industry.

Vision

To be amongst the top management institutes in the country and become the world class centre of excellence in learning and innovation driven by social sensitivity and state of art technology.

Mission

1. To propagate knowledge to society to the best of our ability.
2. To standardise, institutionalize the academic environment.
3. To develop the promising managers by nurturing their skills.
4. To facilitate and empower knowledge with practical approach. while imbibing human values.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- DR VN BRIMS is known in the market place for its **Value centric education**. DR VN BRIMS follows regulatory compliance, transparency, fairness and top management support for institutional

initiatives.

- **Academic excellence** is respected, cherished and desired. Effort is made for achieving excellence. DR VN BIRMS is on the journey of Continuous improvement.
- **Research orientation** is very strong leading to the publications of large number of research monographs and annual research volumes and journals.
- **Process driven**, system based, technology savvy education leading to industry ready students.
- Approach towards education is **progressive** and forward looking to ensure value creation for all stakeholders.
- **State-of-the-art infrastructure**

Institutional Weakness

- **Limited student diversity** - There is diversity in academic qualifications, age groups, gender and work experience. There is limited cultural diversity.
- **Limited Industry Interface** - Yet to get major breakthrough for major live industry projects
- **Publications in Scopus Indexed Journals** - Most of the publications are in national journals and UGC approved journals.

Institutional Opportunity

- **Exchange programs** with other reputed institutes at home and outside India for progressive value creation for all stakeholders – teachers, students and the institute.
- Efforts are being made towards **brand building**. The objective is to be a well known brand with respect to: quality of the faculty members, students, research papers, outcomes of consultancy assignment, training programs and overall quality of the Institute's contribution to the management movement, thus making BRIMS a Pan Mumbai, Maharashtra, India, Asian and Global Brand.
- Developing an **entrepreneurship cell** with a view to nurture our students as potential employers rather than job seekers in line with Government policy.
- Future expansion, diversification focus on Management Development Programs and consultancy.
- Emerge as a leader to evolve an approach to education which can combat the arrival of industry 4.0
- Learning laboratories in functional areas needed - Finance, Behavioural Science and other areas.

Institutional Challenge

- Increasing competition for MMS program due to laxity of norms by other institutions.
- In addition, to lifelong learning meeting the everchanging and challenging mutual expectations of students and industry due to unprecedented and unpredicted technological changes. For e.g. data analytics, robotics, cyber security, Artificial Intelligence

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curriculum planning and delivery at DR VN BRIMS is executed through a planned and documented process which ensures academic rigour and enhancement of professional skills of students. Senior faculty members are involved for preparation and upgradation of MMS syllabus (at Univeristy Level) and representatives from industry and alumni are involved in preparation and upgradation of PGDM (at institute level) syllabus.

The curriculum delivery mechanisms include class room teaching through videos, case studies, role-plays, simulations, interaction with corporates through guest lectures, talk shows, interaction with alumni, internships, outbound activities, group discussions and personal interviews for placements, CSR projects, participation in internal and external events, mentoring by faculty, access to library and E-learning resources.

The pedagogy and learning resource infrastructure in terms of latest library holdings and online databases are regularly upgraded to remain responsive to changing needs. Similarly, faculty members continuously learn through various faculty development programmes attended at various IIMs, IITs and e-learning platforms like “Swayam” and NPTEL.

Students imbibe ethical values through various events organised from time to time like vigilance week, integrity pledge, Gandhi Jayanti and so on. The Institute imbibes the human values for environmental sustainability by involving the students to participate in outreach activities like rural immersion programme at Velneshwar, Talao-pali cleaning drive, painting and beautification of Chinchpokali railway station, Bisleri project for activation to collect plastic waste etc.

We have also introduced various certifications like NSE Certified Capital Market Professional (NCCMP), Six Sigma, Advanced Excel, foreign languages like German and Japanese and Yoga.

National and International industrial visits to companies and countries help to develop new insights.

Academic flexibility is ensured by providing wide range of electives and new electives are offered as per changing trends and feedback from stakeholders. Internship opportunities at various companies from diverse industry verticals provide immense learning opportunities and build upon professional skills.

The institute has initiated the activity to obtain structured feedback on curriculum from internal and external stakeholders namely students, faculty, parents, recruiters and alumni to actively incorporate any useful suggestions.

Teaching-learning and Evaluation

Student admission for both MMS and PGDM programs is in adherence with the guidelines of the statutory authorities like All India Council of Technical Education (AICTE), Directorate of Technical Education (DTE), Pravesh Niymantran Samiti (PNS), as the program may be. The enrolment percentage has progressed steadily from 66.67 % in 2013-14 to 100% in 2018-19. One-third of our faculty members are Ph.D. The faculty student ratio is over and above the norms. Institute pays special attention to the physically challenged students. Institute is affiliated to University of Mumbai. For MMS program, the syllabus is prescribed by University of Mumbai. AICTE guidelines are followed for framing the PGDM syllabus and industry inputs are taken while designing PGDM syllabus. We have student counselling sessions to ensure the well being of students. We have a week-long induction program which helps to bring the students from diverse academic background on common platform. Institute encourages advanced learners for participation in activities within and outside the institute and is equally concerned about the needs of slow learners. Institute adopts student-centric pedagogy

which includes case study, role play, group work, presentations, team building activities, book reviews and experiential learning. All teachers make use of Information Communication Technology (ICT) for effective syllabus delivery and we have a rich collection of e-resources. Innovation in teaching is encouraged and institute creates a conducive environment for the same. The average teaching experience of our full-time faculty is 13.37 years. Transparency is followed in evaluation process. The evaluation system adopted by the institute has two components, continuous internal evaluation and end semester (MMS) /Trimester (PGDM) examination. A student has to separately secure minimum 50% marks (i.e. 20 out of 40) in the internal assessments and secure minimum 50% marks (i.e. 30 out of 60) in the Semester/Trimester End Examination in every subject to be declared as Pass. As a quality initiative from IQAC, the institute has initiated the process of appointing external paper setters for MMS program. The same will be implemented for other programs in the course of time. Program Outcomes and Course Outcomes are well written and maintained by the institute.

Research, Innovations and Extension

As a part of curriculum each student has to undertake Summer internship project and Specization project. Effort is made by the placement team to get stipend for the internship. Few internship projects are converted into research papers.

To ensure rigour and ethics in research, the insitute has a duly constituted Institutional Ethical policy and Research Advisory Committee to ensure quality of research papers. The Institute motivates faculty and students through appropriate means of recognition for quality contribution. Some faculty members are actively involved in industry related projects.

MOUs with leading organizaions like NSE, QuestionPro, Ashida Electronics, SIDBI , NISM and Flipkart for research activity and internship project studies have contributed in enriching the path of learning for students and faculty.

We have over 40 publications to our credit since inception.

Institute has practise of organising research conference every year.

The faculty is invited as consultants for industry projects and qualified assessors for business excellence through Confederation of Indian Industry (CII) and Indian Merchants Chamber (IMC).

Faculty development programmes and workshops are organized for creating the rigour of academic and research needs. Faculty members have been awarded Phd and few faculty members are registered as PhD guide for Universities and others are in process.

In last three years the Percentage of faculty involved in research and publications has increased with papers published in UGC approved journals.

For dissemination of knowledge from theoretical concept of Management to Practices, an Innovative model of “Knowledge Museum” inaugurated by top management and was captured by leading newspapers.

Extension activities for community development include initiatives by Women Development Cell, CSR activities, e-cell activities.

Every year many activities are conducted for sensitising students to social causes which includes Blood donation Camps, Participation Swachh Bharat Abhiyan and many more. Students had also actively participated in the beautification of Chinchpokali railway station.

E-Genesis is an Entrepreneurship Development Cell of the institute. The initiatives taken under this includes organizing workshops, talk shows, competition for students viz. Kickstarter Ignition (Idea 2 Product), Business Plan

Infrastructure and Learning Resources

The institute has state-of-the-art infrastructure. The objectives for infrastructure development are:

Creating conducive and an enabling environment for teaching-learning process equipped with ICT facilities and regular up-gradation and maintenance.

Our campus is spread over 13.5 acres of land. The institute is located amidst the industrial hub of Thane and enjoys a panoramic view. Apart from scenic beauty it enjoys a locational advantage as it is very close to the Thane railway station and CIDCO bus stop.

State of the art auditorium, seminar hall and conference room for academic and other recreational activities are available on the campus. All the auditoriums in the campus are connected to the campus network and video conference facility is also provided.

The institute is provided with well maintained and hygienic canteen with pleasant ambiance. A variety of sports, yoga and outdoor activities are encouraged with facilities for the overall development of personality of students, institute provides facilities for sports and yoga.

The funds are allocated to the maintenance of infrastructure requirement under different heads based on previous year's expenditure, needs and requirements of students and current year projections. Maintenance contracts are given for building, campus cleaning, garden maintenance, pathway cleaning, electrical work, carpentry equipment etc.

For maintenance of IT infrastructure Vidya Prasarak Mandal, the parent body of the institute, has created an adequate support system in the form of central server room. The main responsibility of the System Administrator is to ensure that all computer installations including hardware, software, servers, Wi-Fi system, are in perfect working condition System.

Library was renovated in the year 2013-14 with ICT facilities and infrastructural changes with its ambiance of spacious structure.

There are well established SOP (Standard operating procedures) designed as per ISO requirements for purchase and maintenance of infrastructure and other library resources.

Student Support and Progression

DR VN BRIMS has a dedicated functional placement department with focus on continuous improvements in terms of number of students placed, number of companies, brands, highest salary offered for all programs. Institute has dedicated team of internal faculty members ensuring the continuous and dedicated efforts with respect to capability enhancement activities such as Mock Interviews, communication workshop, Industry Interactions, Alumni Interactions, personal counselling, Yoga Sessions, Psychometric test etc.

Institute ensures that maximum students are benefited by scholarships and free ships provided by the government. Institute has various academic and administrative bodies/committees regularly meeting & actively contributing to the institute's development. As per the Mumbai University Act, The Institute has formed College Development Committee (CDC) to review the overall development activities and performance of the Institute. The CDC committee also gives suggestions and feedback to the system. Cultural committee of Dr VN BRIMS contributes for planning, organizing various cultural events in the institute such as Matrubhasha Din, Cultural day, Diwali celebration, Farewell session, fresher party etc. Institute also supports the students with counselling from external professional counsellor as per the requirement.

Students take active participation in sports activities as well as inter and intra college competitions. The institute provides the financial support for the students to take participation in external competitions. Various outbound activities are organized by the institute to make the student competitive. The same includes outbound activities by external person, Rural Imersion Program, CSR activities etc. Infrastructure also supports the students with respect to IT enable classrooms, Girls/Boys common rooms and other facilities.

Institute has Women Development Cell and Anti- sexual Harassment committee working under the guidance of the senior faculty member . The Cell deals with the cases or complaints of sexual harassment and any other type of harassment of the female students, teaching and non-teaching women staff of the college.

Institute has a continuous connect with the Alumni through registered association of Alumni named as "Marmbandh". Institute organizes the alumni meet once in the year where students from all the previous batches are invited.

Governance, Leadership and Management

Institute has clearly defined Vison-Mission statements and the same is communicated to all its stakeholders. The institute practices decentralization and participative management. The same is reflected through the placement cell activities of the Institute.

Participation of teachers in the decision-making bodies of the institution is a regular practice of the Institute. The same is done through various means such as College Development Cell (CDC), Management Review Meetings as per ISO 9001:2015 (MRM), Monthly and Weekly Meetings of the faculties and non-teaching staff. The governing body of the institute is functional through bi-annual meetings while CDC meetings are quarterly held. The minutes of the meetings are documented by administration department.

Institute takes continuous efforts with respect to welfare measures for teaching and non-teaching staff through various development programs, promotions, increments, outdoor trainings etc. Institute organizes professional development programs annually. Institute provides financial support to the faculties attending the conferences, workshops in other professional bodies such as IIMs. Institute has a well-defined Performance Appraisal System in place for teaching and non-teaching staff.

DR VN BRIMS is an ISO certified institute since 12th June, 2008. The institute is awarded as ISO 9001:2015 (latest standard) on 10th September 2018. IQAC cell of the institute has contributed significantly through quality management systems, practical-simulated based learning platforms, PGDM syllabus review by industry experts etc. Various academic and administrative bodies/committees have been formed for the successful implementation of activities planned in the management meetings.

Effective e-governance is implemented in the institute. IT department facilitates the students and staff in increasing their efficiency in day to day support functions of all the departments, faculty members and students by deployment of latest technology.

Institute reviews the academic processes regularly by means of Management review meetings, Internal and External quality audits, CDC meetings etc. The institute follows a transparent accounting and financial management system with proper resource mobilization. Incremental improvement of the institute is clearly observed in the area of placements. Institute has taken various quality enhancement initiatives in terms of revision of teaching learning plan, use of ICT, quality of question papers, quality of project reports etc.

Institutional Values and Best Practices

Culture at DR VN BRIMS is driven by its core values of excellence, creativity, trust, integrity and growth through its various best practices. Value-based learning at institutes is also committed to instil consciousness regarding environment and surroundings. Various initiatives are taken to conserve resources like rain-water harvesting, bio-composting, green plantation drives and cleanliness drive actively involving students' participation. Proposed plan for solar panel installation is under consideration.

The institute strives to maintain gender equity and actively conducts various programmes to address gender related issues through its women development cell. In addition, grievance redressal cell and sexual harassment committee also exist. Counselling sessions are conducted by distinguished resource persons from different areas of social sphere to address students on various gender issues. Safety and security are ensured by well-designed electronic security system and CCTV installations at most of the places in the building.

Various seminars and summits are organised to address locational advantages to cater the needs of local community like career guidance seminars on every Saturday and annual national seminar every year in February. Number of initiatives are taken to engage with and contribute to local community like street-plays on Gandhi Jayanti promoting universal values of truth, non-violence and peace.

The institute maintains righteous conduct through code of conduct handbook existing for students and teachers and other officials.

Institute organizes various national festivals like Independence-day, Republic day, birth and death anniversaries of eminent personalities like National Unity-day on Sardar Patel's birthday, Vaachan Prerna Diwas on Dr. APJ Abdul Kalam's birthday, Integrity oath, Marathi Bhasha diwas and so on.

The two best practices “The Journal Club” and “External evaluation of Internship Projects” have strong focus on achieving excellence and The Journal Club practice WASshort-listed for presentation at MQH best practice competition at IMC RBNQA Award ceremony 2019.

The institute has vision to become world class centre of excellence in learning and innovation driven by social sensitivity and state of art technology and the best practice distinctive to its vision is achieving excellence through innovative teaching and assessment techniques.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	VPM'S DR.V.N.BEDEKAR INSTITUTE OF MANAGEMENT STUDIES
Address	VPMs Dr.V.N. Bedekar Institute of Management Studies, Building No. 4, Jnanadweep, Thane College Campus, Chendani Bunder Road, Near CiDCO Bus Stop, Thane - West
City	Thane
State	Maharashtra
Pin	400601
Website	www.vnbrims.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Director	Nitin Joshi	9122-25391665	9004690474	9122-25446554	directorvnbrims@vpmthane.org
Associate Professor	Sukhada Tambe	9122-25364492	9819858825	9122-25391660	stambe@vpmthane.org

Status of the Institution	
Institution Status	Self Financing and Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	30-06-2005
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University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	View Document	04-04-2018	12	EOA for submitted for the next academic year

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	VPMs Dr.V.N. Bedekar Institute of Management Studies, Building No. 4, Jnanadweep, Thane College Campus, Chendani Bunder Road, Near CiDCO Bus Stop, Thane - West	Urban	13.5	3394

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
PG	MMS,Management Studies	24	Graduation	English	120	120

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				0			
Recruited	1	0	0	1	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				2				18			
Recruited	0	0	0	0	0	2	0	2	9	9	0	18
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				22
Recruited	14	8	0	22
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	2	0	1	3	0	7
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	6	0	14

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		16	2	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Diploma	Male	57	0	0	0	57
	Female	57	2	0	0	59
	Others	0	0	0	0	0
PG	Male	103	0	0	0	103
	Female	132	2	0	0	134
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	9	8	7	9
	Female	6	4	11	11
	Others	0	0	0	0
ST	Male	0	3	1	1
	Female	1	0	0	1
	Others	0	0	0	0
OBC	Male	8	10	11	6
	Female	9	7	6	7
	Others	0	0	0	0
General	Male	33	30	31	36
	Female	46	46	29	37
	Others	0	0	0	0
Others	Male	2	3	7	5
	Female	6	6	4	7
	Others	0	0	0	0
Total		120	117	107	120

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 269

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
312	269	259	252	258

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
48	48	48	48	48

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
139	125	129	114	129

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
27	25	24	24	21

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
24	24	24	24	24

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 11

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
182	198.98	214.48	208	219

Number of computers

Response: 128

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Curriculum planning and delivery at DR VN BRIMS through multiple means for MMS and PGDM programs as mentioned below:

- MMS program curriculum (University of Mumbai guidelines - 2016)
- PGDM program curriculum (AICTE guidelines - 2018)
- Academic Process (DR VN BRIMS-SOP-10 for ISO 9001:2015)
- Design and development of syllabus for PGDM
- Time-table, subject-allocation and Academic-planning process
- Teaching-learning plan preparation and communication to students
- Visiting faculty appointment process
- Training and Faculty development process
- Faculty feed-back and appraisal process
- Feedback on curriculum from all stakeholders

Planning

The curriculum for PGDM Program is designed and developed by the institute. Inputs are obtained from AICTE guidelines and are improvised based on the feedback received from the stakeholders namely, Industry/recruiters, students, alumni, faculty etc. A team consisting of senior faculty and representatives from industry is constituted to prepare suggestive syllabus draft. The Syllabus Approval Committee comprises of senior faculty, Course coordinator, members drawn from industry and alumni. The final draft of the curriculum is submitted to Director for approval and implementation. The curriculum is reviewed and updated once in three years.

Delivery Mechanism

The delivery mechanisms include class room teaching through lectures, videos, case studies, role-plays, discussions, simulations, seminars / workshops / interaction with corporate, interaction with alumni, internships (summers & winters), outbound activities, mock group discussions and personal interviews for placements, CSR projects, participation in internal & external events, mentoring services by faculty, internet facility, access to library and e-resources. The pedagogy and learning resources infrastructure viz. latest library holdings and online databases are regularly upgraded to remain responsive to changing needs.

Following system ensures effective curriculum delivery:

- Subject preference is obtained from faculty members well in advance and subject allocation is done after consultation with Director and Academic Head.

- Time table is prepared by the Academic Deliverable Cell under the guidance of Academic Head.
- After approval, the timetable is displayed on the notice board and is communicated through e-mails to students.
- Faculty members are required to submit their teaching-learning plan along with the assessment plan, duly approved by the functional head and course coordinator to the Academic Deliverable Cell.
- Progress of teaching is monitored by the Academic Head through interactions with the class representative (CR) and discussed with the Director.
- Mid-term and End-term feedback is taken for analysis and due response action.
- Course completion form is duly signed by faculty members and program co-ordinator at the end of the course.

The faculty constantly upgrades skills and remain abreast with changing academic scenario, industry and larger socio-economic environment. Their expertise has helped evolve responsive curriculums and teaching pedagogies. As a learning organization, we have always engaged in a continuous process of obtaining feedback from various stakeholders in a formal-informal manner which has enriched the teaching-learning process.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 57.85

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	3	3	0

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years**Response: 14.5**

1.2.1.1 How many new courses are introduced within the last five years

Response: 39

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document
Any additional information	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response: 100**

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 2

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 17.93

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
106	46	50	31	18

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

DR VN BRIMS through its vision "To be amongst the top management institutes in the country and become the world class center of excellence in learning and innovation driven by social sensitivity and state-of-the-art technology," effectively integrates cross-cutting issues relevant to environment and human values.

Dr VN BRIMS understands its responsibility towards society and is taking continuous efforts for the betterment of the same. The management has a vision of serving the society and with their support the team at BRIMS is taking a step forward to make our society a better place. The institute takes initiative of organizing a Blood Donation camp every year since September 2013. In July 2016, social sensitivity team took up a project in alignment with our governments initiative 'Swach Bharat Yojna' of cleaning and

beautifying Talopali area (Thane) which was completed successfully, from 19th July to 22nd July 2016, the team visited a school in Vangani, Badlapur for imparting education on Healthcare and Hygiene. We realized that by doing this we are contributing towards a little change in their lives.

From 1st August-7th August 2016, BRIMS took an initiative of gifting Smile, thus the social sensitivity team visited Dharamvir Aanand Dhighe Jidd Vishesh Shala, Thane and Sango pita –A Shelter for Care to celebrate Friendship with very special and differently abled students.

The team took up another project which started from 2nd Oct-8th Oct 2016, which is also 'Joy of Giving' week, wherein the initiative was to beautify railway stations on central and western line of Mumbai through thematic paintings that capture the flavor of the station and its surroundings. Our team was assigned with Chinchpokli station This was a joint initiative of 'Mumbai First' and 'Making a difference'. The institute plans to take up many more such projects which can bring about a change in our society.

Courses like Perspective Management, Organisational Behaviour, Business Ethics, Personal Grooming and Effectiveness help to enhance the Professional Ethics among the students. Professional ethics are imbibed among the students and they are trained to interact with the Corporates on and off the campus.

The Internship Programmes, strong Industry – Institute Interface also help the students to sharpen the professional values and ethics. The Institute also takes efforts in enriching the ethical values among the students. Ethical values are imbibed among the students through various events being organised from time to time like vigilance week, integrity pledge, Gandhi Jayanti and so on. The Institute imbibes the human values for environmental sustainability by involving the students to participate in outreach activities like rural immersion programme at Velneshwar, beautification of Chinchpokali railway station, Bisleri project for activation to collect plastic waste etc.

File Description	Document
Any Additional Information	View Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 9

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 9

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking field projects / internships	
Response: 100	
1.3.3.1 Number of students undertaking field projects or internships	
Response: 312	
File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise	
A.Any 4 of the above	
B.Any 3 of the above	
C. Any 2 of the above	
D. Any 1 of the above	
Response: D. Any 1 of the above	
File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 77.33

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
174	142	128	132	120

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
180	180	180	180	180

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 90

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
41	48	47	36	44

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

For the management programs, students from diverse backgrounds are enrolled. The diversity is seen in academic background, work experience, age, income, family background, rural / urban background, percentage of marks in graduation, CET score, social category. We have a week-long induction program, to bring everyone on common platform. Students are given exposure to courses like communication skills, finance, economics, statistics and Information Technology. Team building activities conducted during the induction program. Thus, all the students are inducted to the management program and come on a common ground.

We have the mentoring program, wherein each faculty member is assigned with a group of mentees. This helps to give impetus to the skills of advanced learners and also give remedial measures for the slow learners. Additionally, we also have the counselling sessions wherein the senior faculty attends to and addresses the student related issues and provides them necessary guidance and support. We also conduct PRISM brain mapping and conduct the counselling session, to guide the students further on career choice based on their personality profiling. Similarly, wheebox, the employability skill test is also conducted for the students.

There are many students based on their own academic background wish to opt for finance as a specialization. With the help of PRISM brain mapping, if it is learnt that the scores of logical thinking abilities of the students are on the lower side, then, we suggest the students to opt for specializations where numerical ability or logical thinking requirements are less as compared to finance.

Faculty members take remedial sessions for courses like Accounting, Finance, Statistics and Operations on one to one basis. The students are also free to approach the concerned faculty members in case of any query/doubts and additional inputs. We also encourage peer tutoring as students learn faster from their peers. Students are taken into confidence and additional support is provided to the learners. Faculty while teaching in the classroom based on their own judgement regarding learning abilities of students and

support appropriately based on the ability of the student to learn.

There are cases when the faculty members conduct additional test for improvement as a remedial measure for students who fail to understand difficult topics.

Students who display initiative and leadership qualities are sent for various conferences, competitions and seminars outside the institute. And the other students are given ample opportunities within the institute for various events and activities, wherein they are groomed for facing the competitive corporate world. Matrubhasha Diwas program gives opportunity to students with vernacular background.

All the students are also encouraged to write articles and research papers. Institute also ensures to give appropriate platform to publish the articles and research papers written by the students.

Placement department conducts mock interviews of all the students to gauge the student's aptitude, attitude and communication skills. Based on this assessment which is both qualitative and quantitative, appropriate suggestions are given to the students for improvement. Informal follow ups are taken to evaluate the development in the weak areas.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.2.2 Student - Full time teacher ratio

Response: 11.56

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.64

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The teaching pedagogy is student centric. We make every effort to complete the syllabus, go beyond what is prescribed in the syllabus. The teaching content and pedagogy ensures that students are academically enriched and have gained enough competencies for the corporate world. Faculty members make use of relevant case studies from premium management institutions both national and international. Scenario planning is also used in the classroom from future learning perspectives. Faculty members discuss important happenings with their pros and cons in the business world from business papers. The institute regularly organizes guest lectures, seminars, summits, workshops where the resource persons are invited from industry. Students are exposed to multiple projects as a part of the continuous assessment process. A lot of practical work is given in each course by the respective faculty member so that the students experience the challenges of doing in live situations. The internal assessment includes case study, role play, group work, assignments, presentations and team building activities which are very crucial for their professional development so that student can hone their skills with respect to application of knowledge, analysis and solving of problems and coming up with innovative alternatives to address the pain points of the business world.

Summer internship projects and specialization projects give practical exposure to students and hands on experience interface the principles of management at workplace. Industry-academia ties are further strengthened through summer internship projects and specialization projects. Our students have also participated at national level competition organized by Government of India viz. 'Hackathon' and two of our teams were qualified for the final round. Students participated in 'Transform Maharashtra' state level competition organized by state of Maharashtra.

Experiential learning is also ensured by sending students to Big Bazaar (retail outlets in Thane and Mumbai) and Mahalaxmi Saras (Government of Maharashtra initiative), to give them some practical exposure. Every year after the budget is announced, the institute invites a team of learned Chartered Accountants and eminent economists to give a detailed analysis of the budget. The institute regularly arranges industrial visits for students in order to give them practical exposure to the world of work. Students are encouraged to organize various events, seminars, summits and Digvalaya (college fest) and are encouraged to work in teams for various presentations, assignments and group activities. Outward bound activities further strengthen ties among themselves. They are also involved in various social service activities. Businesses are becoming more and more complex, uncertain, volatile and ambiguous. Students need to make decisions keeping in mind various types of uncertainties and assess the risk-returns profile of their decisions.

Our students are future professionals who have to work independently and exercise greater decision-making ability and responsibility. The intent is also to imbibe values and ethics in the students. We also provide coaching, counseling, mentoring for our students. The effort is also to bring out the hidden talent in them through the above-mentioned activities and help them realize their fullest potential. DR VN BRIMS aims at developing value centric, socially sensitive professionals.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 27

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 312

2.3.3.1 Number of mentors

Response: 1

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

We are today in the complex business environment where innovation is one of the most appropriate strategy which is being used by business organizations like Apple, Google, Facebook and Amazon. Business professionals are under tremendous pressure to be continuously innovative to stay ahead of the competition and have a distinct edge in the market place. In India also many corporate houses like

Mahindra & Mahindra, Reliance Jio, Tata Consultancy Services, Godrej and ITC all have high-tech innovation labs to encourage and foster the culture of innovation in their respective organizations and keep the business sustainable from global perspective.

In the context of the above business environment, we at DR VN BRIMS have taken the initiative of developing a culture of innovation among our employees. Training and development programs and innovation workshops have been organized to nurture and nourish this culture and also to apply innovation to our teaching learning process.

Thus pedagogy at DR VN BRIMS offers a wide array of 'creative and innovative' approaches as part of the learning process. In addition to imparting knowledge, faculty members take effort to enhance competencies by developing critical thinking and inspiring creativity among students. The aim is to make learning enriching, enthusing and energising.

Some of the innovative teaching methods are as follows :

1. IQAC has suggested use of multi-colour markers in the classrooms to keep the brains of the students active.
2. IQAC has also suggested use of more pictures than text in the slides so that the retention level is higher. A picture is worth a thousand words.
3. Tony Buzan's concepts of mind-mapping also helps to connect the different dots in the topic and create solutions instead of rote learning.
4. Learning through Panchatantra, Aesop's fables, Akbar-Birbal stories, Chanakya Niti is practised and encouraged.
5. Use of Facebook has been done to measure the quality and reach of videos prepared by students.
6. Students are encouraged to make creative videos which address social issues.
7. Given the sprawling campus, the students are often taken outside to conduct several outbound activities which further helps to enhance their leadership skills and foster team work.
8. Game based pedagogy is used to create a lively environment and make learning enjoyable and engaging.
9. Creative projects for SUPW (Socially Useful Productive Work), like making 'best out of waste', for enhancing students' creative thinking ability.
10. Students are also given video assignment regarding out of the box thinking, wherein they come up with out of the box solutions to the various problems in the world of work or society at large using management concepts.
11. Teaching pedagogy also includes experiential learning. Experiential learning programs are an opportunity for students to demonstrate and apply what they have learnt and also to develop new practical learning methods.
12. E-learning resources and its use is encouraged among students. Faculty members use stock exchange websites for understanding capital markets and discussion on finance concepts. ICT is used for extracting real life data from exchanges and financial websites.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100.83

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 31.68

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	6	6	10	8

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 13.37

2.4.3.1 Total experience of full-time teachers

Response: 361

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 20.66

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	0	0	1

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 27.5

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	7	7	7	7

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Reforms introduced by University of Mumbai for MMS Programme

1.Grading System

Restructured & Revised Syllabus under Credit based Semester and Grading System for Master of Management Studies (MMS) Semester I & II CBCSGS – Choice Based Credit System & Grading System is introduced by University of Mumbai in July 2016 (See Annexure 1)

1. Marksheets Format

Changes in Marksheets format and Grade Points was introduced (See Annexure 2)

1. Winter Internship Project Evaluation

WIP on following focus areas:

1. General Management
2. Specialization
3. Social Relevance

The evaluation criteria is given in Annexure 3.

Reforms introduced by Institute

- 1..The institute implemented reforms made by University of Mumbai
2. Dissertation report is assessed by conducting viva-voce by inviting external experienced Person along with Internal Guide with Power point Presentation
3. Previous question papers of university exams and Internal Exams are kept in library for Student Access.
4. Question Papers are set externally for the semester end examination conducted by Institute.
5. An internal evaluation is done as per Annexure 4.

Scheme of Assessments for Subjects of 100 Marks

The Semester end Examination - 60 Marks.

Internal Assessments - 40 Marks.

This comprehensive internal evaluation is the total responsibility of teachers teaching PG course in the institute.

The evaluation system adopted by the DR VN BRIMS has two components continuous internal evaluation and end semester (MMS) / Trimester examination (PGDM)

The ratio of weightage is 40% for continuous internal evaluation and 60% for end semester examination.

Semester/Trimester end Examination dates are finalized before the beginning of the Semester/Trimester and incorporated in the Academic Calendar.

Previously Question papers were audited to be done by senior subject experts. Now external persons set the question Paper. This process is implemented for MMS programme from December 2018.

Evaluation of MMS semester III & IV examination for University Subjects are done by Mumbai University.

Examination cell Declare the Result within 45 days from the end of the examination date by [as per Section 72 of Maharashtra Universities Act, 1994.].

File Description	Document
Any additional information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The variants of internal assessment apart from Attendance and Class room Participation are as follows :

- Midterm Test
- Group Presentations
- Role Plays
- Case Studies
- Assignments
- Projects
- Quizzes

Students get informed about internal assessment procedure in induction program.

Concerned faculty elaborates about internal assessment process in class.

The schedule and deadlines of submissions are notified to the students before hand by respective Faculty.

Assessed papers and assignments are shared with the students.

If the student is desirous of viewing his / her dully assessed answer sheet he or she is permitted to view the same. If any discrepancy is brought to the notice of the concerned faculty, then immediate correction is made in the result.

- The schedule of internal assessment is communicated to the students well in advance by respective faculty.
- The faculty members inform the students about the various components in the assessment process during the semester.
- At the end of each semester, after submitting the final internal assessment marks, all the faculty members submit all the papers and mark list to the examination cell which retains its custody on behalf of the Institute
- Semester Examination is conducted as mentioned in academic calendar which uploaded on the institute's website and semester end examination timetable is circulated among students & respective faculty members one month advance via email and same is posted on noticeboard.

As part of the measurement and monitoring mechanisms of the teaching process,

- Each faculty member is allocated special roles and responsibilities, which they have to perform in addition to the teaching activity.
- The monthly attendance and performance of students in these examinations is reviewed.
- The evaluation data is recorded and analyzed.

File Description	Document
Any additional information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Examination is conducted at TWO different levels namely institute level and University level. The mechanisms for redressal of grievances are exclusive at both levels:

Institute level –

- 1.Examination Committee is formed to ensure smooth functioning of exams.
- 2.Students are communicated about the assessment methods at the beginning of semester.
- 3.Examination committee prepares and finalizes time table referring the academic calendar, with approval of Director.
- 4.Exam time table is communicated well in advance to faculty members and students.

5. As per time table faculty members complete the syllabus for examination as per the time frame given in academic calendar.
6. Faculty members are given a time frame of around 10 days for assessment of examination answerbooks.
7. To maintain the transparency in the internal examination students have access to their answer sheets. In case of any grievances students can discuss the same with concerned faculty member. Such grievances are solved case by case. If there are any changes in evaluation, the same is to be communicated by respective faculty member to the Examination Committee.

Assignments submitted by the students are evaluated by the faculty members. If the students fail to submit their assignments their names are communicated through Google groups of students.

University level

Redressal of grievances by University of Mumbai for end semester examinations

1. Examination Committee is appointed to ensure smooth functioning of examination conducted by University of Mumbai.
2. Semester end examinations are conducted as per the norms and schedules given by the University.
3. Institute follows rules, regulations and ordinances laid by University of Mumbai.
4. Students can apply for photo copy/ revaluation of their answer sheets by paying fees through institute, once the results are declared by the University.
5. The entire applications received are collected and evaluated by Examination Committee and approved by the Director of the Institute and further processed to University.
6. Students can approach the competent authority of university, in case of any grievances beyond institute's scope.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Continuous Internal Evaluation (CIE) consists broadly:

- Internal Assessment (40 Marks)
- Semester End Examination (60 Marks) conducted by Institute only (Apart from University Papers)
- Internship Project Viva-Voce

The institute adheres to the academic calendar for the conduct of CIE.

On the commencement of the Academic term students are notified about the most likely dates of the

Concurrent evaluation along with the mode of evaluation.

Institute evaluates the candidates on different parameters. Along with conventional written tests, written Assignments, Submissions, Group Activities, Case Study Solutions.

The Academic Calendar is prepared on the basis of Term Commencement and term end dates as communicated by the university.

Institute prepares an overall calendar for all the events, the dates for CIE are decided on priority and then other events are planned accordingly.

The submission dates for the assignments are notified at the time of giving the assignments by respective faculty members

The CIE pattern is informed to newly admitted students in their Induction program. This pattern is also discussed with the students in the class by respective course faculty members.

CIE pattern at DR VN BRIMS includes various course assignments, internal examination, project viva and presentations. This is incorporated in the academic calendar including their schedules. The CIE follows steps given below:

1. Courses are allocated to faculty members.
2. The assigned courses are communicated to respective faculty members for their preparation of teaching plan.
3. Faculty members inform their respective CIE pattern adhering to University of Mumbai / AICTE guidelines to the students in their first session itself
4. According to the academic calendar concerned faculty members prepares various assignments, class test, etc.
5. The institute backs up infrastructural requirements of CIE and plans accordingly such as computer lab facilities required for the subjects like MS Excel & Advanced Excel Lab, Statistical Software Lab

The plan is executed as follows:

1. The attendance of students is reviewed on regular basis by the Attendance Committee
2. The course file includes implementation of delivery of lectures and which is monitored by Academic Deliverable Cell on regular basis.
3. Student feedback about the course is taken.

File Description	Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Institute is affiliated to University of Mumbai. Syllabi is prescribed by University of Mumbai for MMS program. For PGDM program syllabi is designed based on the AICTE guidelines. We invite experts from industry while designing PGDM syllabus. Program outcomes and Course outcomes are clearly defined and communicated well in advance to the faculty members. For each course offered by the institute, there is a corresponding set of learning outcomes. Course outcomes are linked to the program outcomes.

At the beginning of each semester, faculty members are assigned course as per his / her area of interest. The faculty members submit the detailed teaching learning plan (TLP) to Academic Deliverable Cell (ADC). TLP is a detailed document which gives the list of books / reference books, session wise topics, pedagogy for each session, learning outcomes, mode of internal assessment. TLP is revised from time to time in order to improve the effectiveness of course delivery. TLP broadly includes plan for session wise syllabus completion, teaching pedagogy, innovative pedagogy, use of Information Communication Technology, case studies, evaluation pattern and assessment methods. Faculty members articulate the syllabus, TLP and course outcomes at the beginning of the semester. Duly approved TLPs are shared with the students. This helps the students to do pre-class study and also to appreciate the topic being covered and understand concepts better post class and to understand its relevance to the world of work.

Program outcomes are highlighted through career options open to students after completion of the program/s and the achievements of the alumni. Alumni interact with the students on various forums. They share their experiences and career options for various specializations and how various courses have helped them to shape their career and thus help the students appreciate the program and make important decisions viz. choice of specialization and designing the career plan.

IQAC has suggested to map Program Specific Outcomes.

Alumni contribute to the syllabus design for PGDM syllabus. Alumni also share their valuable suggestions and feedback regarding the curriculum.

During the summer internship project viva and specialization project viva, industry experts are invited as external resource person for evaluating our students. They share important insights and also give constructive feedback to the students.

Program outcomes and course outcomes are displayed on the institute's website as per the suggestion of

IQAC.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Program outcomes and Course outcomes are clearly defined. Each course has a set of course outcomes. Both program outcomes and course outcomes are communicated well in advance to the faculty members. Similarly even the students are made aware of the Program Outcomes (PO) and Course outcomes (CO) at the beginning of the semester. Different courses have different outcomes which are in line with the Program Outcomes. Assessment for each course is also planned based on the expected outcomes which is in line with Bloom's Taxonomy. The institute follows a transparent, robust and continuous evaluation of the students which is based on Program Outcomes and Course Outcomes.

Evaluation or assessment is designed keeping in mind the expected outcomes. The periodic Evaluations and Assessments are designed to attain the desired outcomes. Assessment pattern for both MMS and PGDM program is similar viz. 40 marks internal assessment and 60 marks written examination. There are 40 marks for internal assessment which is a continuous assessment. Internal assessment consists of variety of assessments viz. project, class test, assignment, presentation, group exercises and activities, role play and case study. Continuous assessment provides feedback on the effectiveness of the teaching-learning process and learning outcomes of each course. There are 60 marks for the written examination. The questions for the final exams are set to ensure that the stated course outcomes are evaluated. Paper setting guidelines are given by the Examination Cell to the respective paper setters. These guidelines aligned as per Bloom's Taxonomy.

For evaluating the summer internship projects and specialization projects, in addition to the internal guide, we invite external examiners to get feedback from the industry perspective.

IQAC has suggested to upload program outcomes and course outcomes on the webstie of the institute. The suggestion is implemented. Another important suggestion by IQAC is to map the Program Specific Outcomes.

Additionally, we also seek feedback from the employers which is very useful for continual improvement. Moreover, state of the art infrastructure including library and IT resources create a conducive climate for attainment of program outcomes, program specific outcomes and course outcomes.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 89.21

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 124

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 139

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.44

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document
Any additional information	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 3.7

3.1.2.1 Number of teachers recognised as research guides

Response: 1

File Description	Document
Any additional information	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 121	
File Description	Document
Supporting document from Funding Agency	View Document
Any additional information	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Faculty enrichment programmes, conferences, and workshops, Journal Club meetings are regularly organized for creating the rigour of academic and research needs, and ecosystem for transfer of knowledge.

Between 2005 - 2015, 9Dr.V.N.Bedekar Memorial Research Volume ,25proceedings of seminars,workshps,research monographs,6other internal Publications , and reports have been published. Annual Journal Srujan (4th issue) is our publication bearing ISSN number 2456-4079 and four volumes have been published till date . On the day of conference every year SRUJAN journal is released.

Students and faculty members, both within and outside Institute ,industry professionals are actively involved in contributing articles to institute's journal, monograph publication, data collection, writing articles, papers and presenting research papers at the Annual National, Intenational conference every year

The faculty is invited as consultants for industry projects and qualified assessors for CII (Confederation of Indian Industry) and Indian Merchant's Chamber.

Faculty also conducted training programmes for companies such as Pitambari Products Pvt Ltd, Bullows Paint Equipment Products Pvt. Ltd. and Ashida Electronics Pvt. Ltd. and Indian Post Office.

Institute has created an ecosystem for innovations and research by taking initiatives which help in creation and dissemination of knowledge.

In last three years the percentage of faculty involved in research and publications has increased. We now have 54 papers published in reputed journals, out of which 30 papers have been published in UGG approved journals.

A dedicated series of lectures have been conducted by our senior- professor, Dr. S.C.Agarkar (retired professor TIFR) on Research Methodology.

For holistic development of students institute organises industry visits to companies like Camlin, Godrej & Boyce, Coca-cola, NSE, SEBI, BSE.

Students get international exposure through study tour to countries like UAE (Dubai) and Singapore.

For dissemination of knowledge from theoretical concept of Management to Practices, an Innovative model of "Knowledge Museum" which was well captured by reputed newspapers like Loksatta and Maharashtra Times.

Following are some of the notable initiatives :

- 1.E-gensis - Entrepreneurship Cell
- 2.Journal Club
- 3.Guest lectures by IIT (Ecell)
- 4.Participation of students in Hackathon
- 5.Innovation competitions
- 6.Seminar on innovation and creativity
- 7.Guest lectures on Innovation
- 8.Knowledge Museum
- 9.Workshop on Innovation by Dr.Kaustubh Dhargalkar (on the Board of Innovation Cell at IIM-A, TED Speaker)

The Institute and faculty have received awards for innovation, research papers and was recognised by Daily News and Analysis - DNA (daily newspaper) with Award for **Innovative Marketing to Target Segment**. Faculty and students have received certificate for presentation of research papers at various National and International conferences and also received award in the category of Innovative Teaching Pedagogy .

E -genesis is an Entrepreneurship Development Cell of institute which is headed by senior faculty member. Entrepreneurship Development Cell encourages students to attend programs/workshops at reputed institutions like IIT Bombay and MET, Mumbai. There are multiple activities, workshops and sessions conducted by eminent entrepreneurs and speakers at the institute. Students along with faculty participated in programme "Udyog tumcha paisa dusryacha " organised by 'Z 24 tas" where interviews of eminent entrepreneurs have been conducted and shared their success stories

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 20

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	7	1	1	2

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	View Document
Any additional information	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 1.33

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 4

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 3

File Description	Document
URL to the research page on HEI web site	View Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.58

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	1	0	5	3

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 2.4

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	15	8	12	6

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The management of DR VN BRIMS has a vision of serving the society.

The institute has strong belief in creating socially sensitive managers and hence we strive to inculcate these values in our students through extension activities. It starts with vision of the institute that mentions creation of socially responsible managers. Every year activities are conducted for sensitizing students.

DR VN BRIMS has a dedicated committee of CSR comprising of 3 full-time faculty members and students. Student CSR committee drives all social activities in the campus. CSR committee along with students conducts several activities in the community throughout the year. These include:

- Organizing workshops and lectures and creating videos by the students on social issues .
- Organizing social activities like **blood donation camps**, performing **flash mobs / skits on social issues**, spending time with senior citizens in local community, participating with other NGOs in some noble activities (like **donation of clothes / books** in collaboration with our sister Institute) Bisleri “**Bottles for Change**” project, **Cleanliness Drive at Talopali** area of Thane , **Tree Plantation** at BRIMS campus under Maharashtra Govt. initiative “**My Plant - Maaze Thane, Sundar Thane**” – Beautification of famous places in Thane City, **Friendship Day celebrations with differently abled students, sponsored bicycle expedition for blind students** etc.

Students and faculty members of DR VN BRIMS visit Velneshwar, a small village in Konkan region, under its Rural Immersion Programme. Students and faculty members participate in understanding the economic strata of the village and focus on observing opportunities for the development of villagers from educational perspective and livelihood perspective. As a part of this initiative students interact with the school children, teachers and understand their pain points. They also visit Gram Panchayat of Velneshwar and Vadai village to understand and observe implementation of rural development policies. Similarly they meet other offices which includes MSEB Office, Taluka local Gram Panchayat, Primary School, banks to experience the rural life. In this way institute creates an opportunity for the students to be sensitized towards holistic development of the society and also people in Velneshwar get an opportunity to closely interact with the urban youth and share their pain-points.

The institute takes initiative of organizing a Blood Donation camp every year. This is a very consistent activity which is organized by the institute since past six years. This campaign is communicated to all other institutes in the campus thereby sensitizing approximately 10,000 students.

Institute also works closely with RTO Thane for creating awareness about road safety and promoting use of helmet . Institute took initiative of gifting smile at Dharamvir Aanand Dhighe Jidd Vishesh Shala, Thane and Sangopita –A Shelter for Care to celebrate Friendship day with differently abled students. Students and faculty members participated in **Joy of Giving week** to beautify railway stations on central and western line of Mumbai through thematic paintings. Our team was assigned with Chinchpokli station This was a joint initiative of 'Mumbai First' and 'Making a difference'.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 14

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	5	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 42

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	14	6	1	4

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 64.91

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
285	241	198	53	119

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 9

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
01	02	03	02	01

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The institute has state-of-the-art infrastructure for creating a very conducive environment which facilitates learning and development of students. The design of infrastructure is in line with regulatory requirements of AICTE and University of Mumbai. Institute has been developing and upgrading the infrastructure to create necessary facilities in line with student convenience and also from student engagement perspective. Modernization of infrastructure is one of the most important element which includes technological upgradation and creating and enabling environment for teaching-learning process equipped with ICT facilities

Structural audit is conducted by certified auditors once in three years to check the safety norms and to adhere to the prescribed norms. There is a maintenance agency of VPM which takes care of regular upkeep of institute's facilities. All the mechanical devices are under annual maintenance contract to ensure smooth functioning.

Safety of the students being on top of the mind of the management, the electronic security system was installed in 2009.

Photo Identity Cards are issued to all students, staff and faculty members in the campus. We have two main Gates for entry and exit. We have also installed 2 CCTV Cameras on Gates No.1 and 2 respectively.

Thorale Bajirao Peshwe Sabhagruha is a central facility in the campus with an airconditioned hall, all modern facilities and a seating capacity of more than 300.

Panini Sabha Gruha, in DR VN BRIMS is also equipped with modern amenities and can accommodate upto 200 students at a time. These auditoriums are used for guest lectures, conferences, workshops and seminars.

There is a conference room, exclusively meant for meetings and discussions, which is also used for management development programs and brainstorming sessions.

For effective group and team learning behaviour there are specific areas earmarked as Project Work Areas for students to meet and discuss various topics amongst themselves. User friendly IT network enables students and teachers, to empower themselves with knowledge which facilitate enactment.

Infrastructure, including IT and library, facilities have been created since inception of DR VN BRIMS and duly upgraded, from time to time, on need basis.

Entire VPM campus is securely Wi-Fi enabled and free unlimited access to internet is provided to all VPM's stakeholders within the campus.

The classrooms are designed to provide better interaction between the students and the facilitators. All classrooms are air-conditioned equipped with modern state of the art facilities such as LCD projector,

whiteboards, Wi-Fi connectivity and multimedia facilities.

DR V N BRIMS Library has rich collection of books, bound volumes, journals, periodicals and newspapers spanning all aspects of management studies with access to links for world newspapers directory (<http://opac.vpmthane.org:50400/>) as well as legal database 'Manupatra'.

We have also subscribed to four online databases, on management studies, with search services, like EBSCO, ProQuest, JGate and CRISIL.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

The institute has adequate facilities for sports - games, gymnasium, yoga and cultural activities. For developing students' physical, emotional and social skills various opportunities are provided for outdoor games like football and cricket and indoor games like carrom, chess and table-tennis. Competitions, roleplays, skits, debates and group discussions also take place as a part of extra-curricular activities.

For this the following facilities are made available to the students-

- 1.Sports outdoor (4 grounds)- on campus
- 2.Sports indoor- BRIMS building
- 3.Gymnasium- commerce building
- 4.Panini auditorium- BRIMS ground floor
- 5.Yoga –Every Friday morning yoga is conducted on third floor of the building
- 6.Discussion Area-on each floor

There are enough recreational spaces in the premises of the college and on the campus.

Safe drinking water with purifier devices and water cooler is provided to the students and staff in our building.

The institution judiciously uses social media platforms like Facebook and youtube videos. film screening,

powerpoint presentations, IT enabled lectures in educational programs are other features at DR VN BRIMS. Besides, the other e-resources, management games through business simulations, e-books, e-journals, databases, and kindle are also used for teaching, learning and research.

Canteen :

Well maintained, spacious, hygienic and pleasant ambience.

Boys and Girls common rooms :

Spacious, well-ventilated rooms to rest and refresh on ground and second floor

In addition, students are encouraged to participate in Management related games with outbound training, for which campus has ample outdoor space.

There are boys and girls common room for recreation and relaxation.

The Counseling cell is well equipped with necessary infrastructure.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 11

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document
Link for additional information which is optional	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 6.79

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
10	10	10	20	20

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library automation is extremely important in today's world of technology. As there is a growth in every field, there is a need for access to the required data, papers, repositories and literature. V.N.BRIMS has also taken initiative of functioning through the use of automated library management software. (KOHA)

The process chart of Library functions are given in additional information

: In keeping with the vision and mission of the institute, the library has been established to facilitate knowledge generation, storage and its utilisation for knowledge dissemination.

DR V N BRIMS Library has rich collection of books, bound volumes, journals, periodicals and newspapers spanning all aspects of management studies with access to links for world newspapers directory (<http://opac.vpmthane.org:50400/>) as well as legal database 'Manupatra'. The library is equipped with 11 PCs with Internet access for better connectivity and several network outlets to enable the use of laptops.

Library has well designed library repository, digital library collection with the help of D-Space software, Online e-Resources, Online Journals, Online Institutional Library Membership, Open Source Databases, eBooks, Faculty video lectures, NPTEL videos, MMS & PGDM syllabi, students videos, study materials, Question Papers, Project Reports and Teaching Learning Plans.

Library is provided with Wi-Fi Technology and Closed Circuit Television System (CCTV). Library offers open access to the stack room so that readers can choose the book of their area of interest. Library has well qualified and experienced staff.

The Institute's library automation was initiated in 2005 using the "Libsuite" software and has recently installed library software "KOHA". The version of the KOHA software is 18.05 and is being in use since 2011. KOHA is helpful in keeping and maintaining records like Cataloging, Acquisition, Patrons, Serials, Circulation, Reports, Article Indexing. CD-Audio and Videos, Students Book Bank, and Bound Volumes of Journals

The library is well stocked with wide range of books, journals and periodicals and automated with barcode system with KOHA software.

The Institute's Librarian was invited as a resource person by SNDT University Mumbai for training on "KOHA Library Management Software" for Centre Staff and Library Science Students.

Library was renovated in 2014-2015 with latest ICT facilities and structural changes for creating better learning environment. The library automation was initiated in 2011. The library is automated with all its subsystems.

List of Holdings of Books.

Response : Total Numbers of books in the library is : 15037

Source of Link : Library OPAC : <http://opac.vpmthane.org:50400/>

List of CDs are available under the KOHA software. and Video of NPTL are available dSpace under the Library Digital Repository.

The journals and others learning materials are available in Library Web OPAC and under the dSpace Library Digital Repository.

Library has taken the Institutional online Digital Library membership for following libraries.

- 1) British Council Digital Library
- 2) American Library
- 3) National Library of India

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Various Rare books are downloaded by Institute Library from Rare Book Society of India (RBSI).(<https://www.rarebooksocietyofindia.org/>)

The collection is stored in Calibre Digital Library and has collection of the same. For enrichment of knowledge, students and faculty members can access these rare books as reference material. The rare books include a large variety of titles covering an array of topics which include history, yoga, philosophy, geography, economics, literature, religion and culture. Inter library loan facility is provided to faculty members and students.

Books are also borrowed and lent from and to neighbouring sister Institutions in VPM (Thane) Campus.

Institutes library has good collection of reference books of renowned publishers such as John Wiley, Springer, Blackwell, Britannia, Tata McGraw Hill, Illustrated Science Ltd, Wordsworth Cengage, PHI Learning, Pearson's, etc.

Under special report category, library has large collection of Reserve Bank of India (RBI Reports) and Marketing Whitebooks, copies of VPM Research Volumes from 2006, Annual Research Journal 'Srujan' and proceedings of seminars held at Dr.V.N.Bedekar Institute of management studies.

PhD theses are one of the most valuable reference documents available in library, which is repository of knowledge exploring various themes in the field of management .

Library is well stocked with competitive examination books useful for NET, SLET, TOFEL and MPSC, UPSC Exams. These books cover various aspects such as reasoning, aptitude, and objective type questions, puzzles, economics, verbal ability & reading comprehension, data Interpretation, general Knowledge, etc.

Library is provided with D-space open source platform from where students and faculty members can download e-books, videos, articles of newspapers and previous years' question papers.

For improvement in services provided by library, online feedback is taken from students and faculty. Library also has real time feedback system to continuously improve service quality levels.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 12

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
10	15	15	10	10

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library	
Response: Yes	
File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students	
Response: 34.81	
4.2.6.1 Average number of teachers and students using library per day over last one year	
Response: 118	
File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi
<p>Response:</p> <p>The vision of the Institute is to constantly enrich students with smart technology enabled learning environment by providing infrastructure that is at par with the prestigious institutions in India. The institute is continuously improving the quality of knowledge imparted to students. Our management allows us to be flexible and adapt to the current needs of industry so as to create smart managers well equipped with theoretical concepts along with practical applications through use of technology.</p> <p>Information Technology is used in the institute for day to day operations, teaching learning research ,administration and accounts . We have state-of-the art IT lab with 128 PCs. The uses of IT lab are as follows :</p> <ul style="list-style-type: none"> • provide hands on experience to students, of various softwares which are used in the industry. • courses like Operations Research, Financial Markets, Financial Modelling, Business Statistics, Project Management are taught in IT lab.

- MCQ based examinations are conducted in our IT lab.
- create awareness amongst students about use of new softwares or simulations used in functional domain.

IT infrastructure –

User friendly IT network which enables students and teachers, empowers them with knowledge to facilitate enactment. The institute has free wifi internet facility provided to the entire campus with signal amplifiers provided to cover the wireless range throughout the institute.

The entire campus has Wi-Fi connectivity and a separate team with in-house staff is formed to take care of the IT and related needs of the institute such as hardware maintenance, Networking issues, web hosting and mailing solutions. Website designing and bulk SMS / email solutions are outsourced.

Additional information regarding IT infrastructure :

- Entire campus is securely Wi-Fi enabled with Jio as service provider.
- Free, unlimited access to internet for all stakeholders from inside the campus
- IT Administrator filters the content so that only relevant information or websites can be accessed.
- Secure campus with smart card based automated entry system with turnstile gates
- CCTV monitoring
- Focus on IT as an enabler
- Well equipped, professional server room
- Multiple leased lines
- Firewall for cyber security
- Power backup for servers
- Express feeder from MSEB for continuous power supply
- Automated data backup and synchronisation archival through google drive

Use of softwares and IT and in other Departements

Online Databases Entry Door Access Device in Library & IT Lab - M/s Gunnebo India Pvt Ltd, LBS Marg, Khopat, Thane

Turnitin for Plagairism --LLC, 2101 Webster St, Suite 1800 Oakland, CA 94612, US

TickerPlant Software for Simulation, Software for Data Analytics, Forex & FI&MM

Smart Card Attendance - DigitalEdu IT Solutions Pvt Ltd,

Learnbiz Simulation - Delhi - 2 Finance, 2 Marketing, 1 Operations

Feedback Devices in Admin Office Area & Library - Signal Circuits, Bhosari, Pune

15 New Laptops = N IT Solutions, Andheri

Interactive White Board --PACIFIC SYSTEMS, Kherani Road, Sakinaka Junction, Andheri (E) 72

Examination --Khushi Software for Exam Department

Academic Planning & Support---Google Forms for taking Feedback.,Gmail - vpmthane.org ,Microsoft Office

Administration & Admissions --SR Software Pune

Finance and Accounting -SR Software Pune MMSPAY,PGPAY,MMSFA,PGFA

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.3.2 Student - Computer ratio

Response: 2.44

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: >=50 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document
Any additional information	View Document
Link to photographs	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 7.37

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
15	15	15	15	15

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Good organisation strongly believe in proper management of the equipment and infrastructure .We at Dr.V.N.BRIMS ,have a planned approach towards managing and maintaining of infrastructure .We strongly believe in preventive maintance rather than breakdown maintenance and thus make every effort to ensure that equipment have high uptime.This also helps us in keep expenses on maintance in check .Our administrative head has acquired basic understanding of most of the equipments and ihelps in managing the equipments better .

For effective functioning of any institute having adequate infrastructure is not enough but regular maintenance and renovations, with changing needs of students, are essential.

For regular upkeep of the infrastructure institute has sufficient resources allocated for the infrastructure and there are effective mechanisms for upkeep of facilities. Additionally, VPM (Thane) as parent body also incurs expenses on maintenance of building as well as shared facilities in campus.

Funds are allocated to the maintenance of infrastructure requirement under different heads based on previous years' expenditure, requirements of students and ensuing year's projections. Allocation is reviewed and approved by the Local Managing Committee (LMC) now known as College Development Committee (CDC) as per University of Mumbai in 2018 headed by Chairman VPM (Thane).

Cleanliness of the entire campus including the institutes and classrooms, faculty cabins, areas including opens space, parking lots, playground, gymnasium, seminar conference halls and other facilities in the campus are outsourced by VPM (Thane) to a third party vendor. Maintenance contracts are given for building, campus cleaning, garden maintenance, pathway cleaning, electrical work and carpentry.

We have maintenance team for managing the IT infrastrucutre which includes IT hardware, software, printers, servers, UPS. This team also maintains necessary licenses required for using softwares. The team ensures that all the supporting equipments in the classrooms are in the running conduction to facilitate smooth functioning of teaching learning process and other academic activities at the insitute.

Water Cooler : Annual Maintenance contract for water cooler sanitization is with ACE Hygine Products Pvt Ltd. Safe drinking water with purifier devices and water cooler is provided to the students and staff in our building. Water tanks are regularly cleaned by the same agency.

Electric Supply : The institute has installed express feeder to ensure uninterrupted power supply from Maharashtra State Electricity Distribution Company. Further computer lab is equipped with UPS backup devices. Exam Cell is supported by DG sets as an additonal stand by in the event of power failure.

Lift: Lift maintenance work is given to Mazda Elevator Company by signing annual maintenance service contract. Elevator takes care of the needs of differently abled persons.

Housekeeping : Regular housekeeping and cleaning is done at the insitute. It is the responsibility of in-house staff to keep the premises and classrooms clean. For cleaning of washrooms we have outsourced the activity to third party.

IT Lab: For maintenance of IT infrastructure Vidya Prasarak Mandal, the parent body of DR VN BRIMS, has created an adequate support system in the form of central server room. It employs six services engineers to ensure 24X7 access to internet and maintain the computers and servers of the campus. The regular preventive maintenance work is carried out by IT personnel of the IT department.

The main responsibility of the System Administrator is to ensure that all computer installations including hardware, software, servers, Wi-Fi system, are in perfect working condition. System Administrator ensures that only licensed versions are kept and installed. Piracy is strictly prohibited. ID card is used for the entry and exit which monitors the visits of students in the IT lab.

The System Administrator ensures that computers and all other hardware are phased out based on the requirement and replaced with new upgraded versions. Recently all old desktops machines in faculty cabins have been replaced. Blocking of the undesirable sites is done through firewall. Monthly system back up of all machines are taken by IT personnel.

UPS which has battery as a component also needs attention and outsourced agency ensures that the inverters and batteries are cleaned and maintained. There is battery health check up for proper plan and management of Uptime of UPS.

CCTV : Institute has installed 56 CCTV cameras all over the premises to ensure safety and security. These cameras are maintained by third party to ensure all cameras are working all the time.

Library: Record management is extremely important and library ensures that old records are properly presented. In order to maintain the books and other resources in the right condition, every quarter pest control treatment is done by external agencies with whom VPM as a parent body, has entered into annual maintenance contract. Books and journals are bound and maintained in the library.

Examination : IT hardware including computers, printers, copier machine, colour printer and software are well maintained. Third party takes care of maintenance of software module used in examination cell.

Coffee Vending Machine : It is installed in pantry and caters to needs of staff members and visitors.

There are well established SOP (Standard operating process) designed as per ISO 2015 requirements for purchase acquisition and maintenance of infrastructure and other library resources.

Classrooms and Other Physical Resources within the Institute: Administrative officer along with staff members of the office has the responsibility to ensure that all assets in the classrooms, office and at other places within the institute are maintained properly which include white boards, table and chairs, air-conditioners, LCDs, etc. Administration Head takes responsibility of all resources along with his office staff. He is well informed if any repairing, renovating or replacing is needed. The concerned person informs the Administrative Head. After discussion with Director he takes it to the accountant by raising a work order (within the approved budget) and get the needful done. In case of extraordinary items (such as hardware upgradation in IT Labs, Software) Director also consults the Chairman of VPM (Thane) and gets his approval. The assigned person also needs to replace old items by getting other consumables like pens, sketch pens, dusters, etc. are replenished as and when needed.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 34.24

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
93	97	99	89	82

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 37.93

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
150	86	101	90	90

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**Response:** 23.13

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
120	92	27	82	0

File Description**Document**

Details of the students benefited by VET

[View Document](#)

Any additional information

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes**File Description****Document**

Details of student grievances including sexual harassment and ragging cases

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 60.68

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
103	90	81	60	54

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 0.72

5.2.2.1 Number of outgoing students progressing to higher education

Response: 1

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 28.83

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	1	0	3	2

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	6	5	6	5

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.				
Response: 9				
5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years				
2017-18	2016-17	2015-16	2014-15	2013-14
3	1	3	2	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	
Response:	
<p>At DR VN BRIMS, various academic and administrative bodies/committees have been formed. As per the Maharashtra Public Universities Act (S-97, 2017), the Institute has formed College Development Committee (CDC) to review the overall development activities and performance of the Institute. The CDC gives suggestions and feedback to the system. Institute has taken two student representatives in the CDC. Mr.Pranit Kadam and Ms.Priyanka Poojari from MMS are the active members of the CDC. Student representatives from CDC represent the views and feedback of the students. Their suggestions are recorded and necessary actions are taken.</p>	

Students representation is there in following committees:

:

- 1.Sports Committee
- 2.Placement Committee
- 3.CDC
- 4.Cultural Committee
- 5.Alumni Committee
- 6.Women Development committee & Anti- sexual Harassment committee
- 7.CSR Committee

The sports committee plans and organizes various sports events such as cricket match, football match, cricket with HR of various companies, Cricket with Alumni, annual sports day.

The placement committee contributes towards planning, coordination and support required to facilitate summer internships and final placements. The committee also co-ordinates with faculty, students and employer to minimize the gaps in communication. The committee coordinates for, circulating the JDs (Job Discriptions), resume building sessions, escorting the guests, facilitation of the aptitude test and inviting the guests. Regular comittee meetings are organized for smooth co-ordination. Placement comittee is one of the most active comittees of DR VN BRIMS which directly works with the placement department, it also helps in understanding the needs of the students and reasons for students getting rejected in internships and placements. This comittee also ensures that the names, along with the protograph, of students who got placed,are displayed on the screen on the ground floor.

Cultural committee is formed keeping in mind the holistic development of the students so that the students get enough opportunities to showcase their talent in front of their colleagues and faculty members. It contributes towards planning, organizing the cultural events like Matrubhasha Din, Digvalaya, Ganpati Festival, Navratra, Diwali, Farewell, fresher party.

Institute organizes alumni meet every year with the objective of creating a networking platform so that the alumni bring their rich and varied experience of industry and share there invaluable lessons with the freshers. This helps students to connect with industry and establish a link which is the most dependable link due to roots in common. This brings entire BRIMS family together once in a year. Alumni committee of the institute organizes and co-ordinates for this event. The activities includes inviting the alumni, planning for the various events, booking of the venue, prize distribution. Institute recognizes the efforts of alumni who have been contributing for the development of the institute. Institute shares the continuous developments and achievements. Some of the alumni members actively participate in the annual research conference of the institute either as speaker, panel members or paper presenters.

Institute has separate Women Development & Anti- sexual Harassment committee which deals with the cases or complaints of sexual and any other type of harassment of the female students, teaching and non-teaching women staff.

File Description	Document
Any additional information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year**Response:** 9

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	10	8	8	8

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document

5.4 Alumni Engagement**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years****Response:**

DR V N BRIMS, has a continuous connect with the Alumni. 'Marmabandh' meaning "string that connects the heart", is the registered association of Alumni. The Institute has an interactive Facebook page where the recent happenings, events, achievements of the institute and its students are updated regularly.

Institute organizes the alumni meet once in a year where students from all batches are invited. Alumni Meet is a time to cherish the good old memories of the past. DR VN BRIMS is always looking forward with a sense of larger purpose from these meets. The testimonials of the alumni, the photos of the event and achievements of the alumni are accessible on the Institute's Website (<http://vnbrims.org/Post-Graduation/brims-alumni-speaks.html>)

The Alumni contributes significantly to the development of Institution in the following ways:

Chai with Alumni:

The institute regularly organizes the event "Chai with Alumni" for 1st and 2nd Year students from current academic year. We invite the alumni for interaction with students about the recent happenings in the industry, skill sets required and industry expectations from the freshers. They do share their successes/failures/, mistakes with the students. This is the great platform of learnings for current students.

Placement opportunities:

Every year minimum 10-12 students gets final placements due to the opportunities from Alumni. Mr.Suraj Chavan (Batch 2014-16, Mobile-8655841583) working with VIP Industries provides opportunity to 1-2 students every year in VIP. Mr. Pratish Bal (Batch 2014-16, Mobile-9920951651) working with Capgemini provides placement to at least one student every year.

Training opportunities in the Industry:

Alumni also helps the institute for training opportunities in Industry. Mr. Rohan Prabhudesai (Batch 2010-12) assisted institute to get the training program in M/s Pitambari Products Pvt Ltd.

Book Donations for the Library:

Alumni helps in building the knowledge assets by donating books to the library.

Summer Internship Opportunities and Project Viva:

Every year at least 15 students gets summer internships because of the efforts of alumni interactions. Alumni also are invited to conduct the project viva in the Institute.

Training programs and guest sessions:

Our Alumni also helps us in delivering the training programs for our students. Our Alumni Mr. Prashant Nandi (Batch 2014-16) who is the national kick boxing winner conducts the session on “Self Defense Techniques” for our students and faculties.

Alumni Mentoring:

Alumni are voluntarily invited as a mentor for the students. This is an unique initiative of the institute where the students can continue interactions with alumni and is updated on the recent happenings.

The Institute takes the efforts to connect with our alumni who are become the ambassadors of the institute in future. The alumni thus helps to contribute in brand building of the institute at industry and society level.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

VISION

“To be among the top management institutes in the country and become the world class center of excellence in learning and innovation driven by social sensitivity and state of art technology”

MISSION

- To propagate knowledge to society to the best of our ability
- To standardize, institutionalize the academic environment
- To develop the promising managers by nurturing their skills
- To facilitate and empower knowledge with practical approach, while imbibing human values

Vision and mission statements resonate in our values that have been derived with a collaborative input of teachers, staff and students. These values align with the vision cascading down the organization at all levels. Leadership is pivotal in maintaining an open work environment that fosters interaction and thought exchange at all levels. Director has always maintained a transparent flow of information and regularly interacts, both formally and informally, with faculty members, staff, students and alumni.

Participation of teachers in decision-making bodies of the institute is a regular practice. It happens through various means such as College Development Committee (CDC), Management Review Meetings (MRM) as per ISO 9001:2015, Monthly and weekly meetings of the faculty members and non-teaching staff. All faculty members and seven ISO process heads are involved in the decision making at respective process levels. Minutes of MRM meetings and weekly faculty meetings are duly documented.

Institute has a Governing body, College Development Committee (CDC) and Academic Advisory Board for PGDM. Governing body focuses on major governance issues and overall strategic planning and decision making which is in line with the vision of the institute. Members of CDC are representatives of all stakeholders. CDC meets once every quarter to review the progress and monitor the implementation of the strategic planning done by governing body. Academic Advisory Board of PGDM helps design and structure the syllabus and outcomes to meet academic rigours of excellence and ever changing requirements of industry.

Various committees take care of various activities such as Placement, Research, Entrepreneurship, CSR and Sports driven by faculty members and some committees involve student representatives.

Leadership of DR VN BRIMS believes in thought leadership which stimulates change management and heralding culture of innovation. This facilitates revision and innovation in academics to respond and adapt to dynamic business environment. In line with vision, leadership also strives for bringing in the global perspective to help the students and faculty members expand horizons beyond the routine chores into new

vistas on a continuous journey towards excellence. This encourages faculty members and administrative staff to add value and ultimately give the institute its sustainable competitive edge. Our belief in technology plays an important role in harnessing culture of innovation and design thinking. Leadership has always been in forefront to bring in necessary change with regards to adoption of state-of-the-art technology in teaching-learning process and other functions of the institute. In the ultimate, leadership at DR VN BRIMS believes in fostering an environment where students are nurtured to imbibe human values which help them to be socially sensitive and value centric professionals.

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

Leadership team at DR VN BRIMS strongly believes in nurturing leaders for the future with the purpose of empowering them and creating decentralized structure to fully explore their resources, initiatives and capabilities.

Decentralization at DR VN BRIMS motivates people to enact speedy decision making and accountability which is the need of the day.

For example: Placement Department

The placement department of DR VN BRIMS comprises of highly qualified and experienced faculty members who strongly believes in doing justice to the future of the students. It creates a very structured plan and sets a targeted goal in building the career path of students.

There are many activities of the placement department, some of which are decentralized as shown below:

1. Targeting prospective corporates for higher salaries
2. Planning and conducting training and development activities such as mock interview, resume building and group discussion.
3. Visit to corporates for placements
4. Campus recruitment drives
5. Segmentation of students from placement perspective

Ms.Prajakta Galvankar (Batch 2015-17, Mobile 9664252550) a MMS Marketing student was offered final placement opportunity in Tata Teleservices Ltd. with a package of Rs 3.5 Lakhs per annum. She was one of the sincere students with respect to attendance, assignments, extra-curricular activities as well as academics. She was deserving an opportunity with higher package. A student once placed is not allowed to appear for subsequent opportunities as per the placement policy. However Placement department was authorized to take the decision of considering the profile of Ms.Prajakta for the Research profile in M/s Nielsen. Ms.Prajakta was selected in the Nielsen with the package of 6 Lakhs per annum. The case was presented to Tata Teleservices and placement department's request to withdraw their offer was

accepted. Thus Placement department is always empowered to take independent decisions.

Placement department is very important as it allows to demonstrate the compatibility of learning outcomes with the needs and expectations of prospective employers alongwith ever growing aspirations of students. Through Participative Management institute enables the placement department and the student placement committee to achieve the task of placing 180 students for final placements and 180 students for summer internships. Two placement committees are formed in one academic year. One placement committee represents the first-year students including MMS and PGDM and the other committee represents second year students. First-year committee contributes towards planning, co-ordination and support required to facilitate the summer internships in month of May-June of every academic year. Committee ensures placement of every student for summer internships. The committee co-ordinates with faculty members, students and employers in some cases to minimize the gaps in communication. The second committee coordinates for circulating the job descriptions, resume building sessions, escorting the guests, co-ordination for campus activities such as facilitation of the aptitude test and inviting the guests.

Regular meetings are organized for smooth co-ordination and records of the same are maintained by placement department. All the faculty members including the director contributes towards building and sharing the industry contacts. Thus there is decentralization and participative management in placement department.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Name of the Activity: Examination Department: External Paper Setting Activity

Leadership team at DR VN BRIMS has been consistently driving the institute on the journey of excellence. Quality is one of the values in academics which is desired, keeping in mind lifelong learning skills of the students. To initiate quality assessment of the students, from the Bloom's Taxonomy perspective, Institute has taken strategic initiative for quality improvement in semester examinations conducted by the Institute. In First Management Review Meeting dated 3rd August 2018, Director and Director General of our institute initiated the discussions about designing the questions as per Bloom's taxonomy and accordingly setting the question papers. The minutes of the meeting are well documented and available with Management Representative of ISO 9001:2015 . As a Post graduate Programme, we focused on upper levels (which are Apply, Evaluate, Analyze and Create) as per Bloom's Taxonomy and Question paper guidelines were designed on the basis of these levels which were shared with external Question Paper setter.

The objectives of the activity are:

- Questions to be designed to cover the entire syllabus
- To assess the students on course outcomes and program outcomes
- Questions to be designed to check application of knowledge, creativity, problem solving ability and decision making
- Questions like definitions, benefits, short notes to be avoided
- Bring the seriousness among students about examinations held internally by the Institute
- Aligning of teaching learning process with the expected outcomes of Bloom's Taxonomy viz apply, evaluate, analyze and create
- Improving the overall quality of assessment

Deployment of the activity:

- Establishing the norms for appointing external paper setters
- Identifying, inviting and appointing eligible external paper setters
- Communicating the guidelines and syllabus to the external paper setters
- Coordinating for submission of question papers with time deadlines
- Reviewing the submitted question papers by external moderators
- Conduct of Examination
- Collecting and analyzing the feedback on paper set by external examiners from students and faculty members to assess the conformance of question papers with prescribed criteria

Following were the guidelines of setting question papers:

1. A paper setter should be aware of the course outcomes defined in the curriculum of subject. The paper setter should try to ensure that all the outcomes are addressed through appropriate questions.
2. The questions set in the End Semester exams should cover the entire syllabus evenly with appropriate weightage.
3. Question should be set in such a way that it shall test the skill of applying the knowledge acquired, rather than testing the memory.
4. Question shall not be based on merely book information. The question should check the student's analytical ability and should contain application oriented.
5. It is suggested that Question Paper setter should avoid questions like define, short notes which normally check the memory of the student.
6. Faculty should submit two sets of Question Paper along with Synoptic answer sets.
7. Ascertain that papers can be worked out by the candidates in the time allowed.
8. The entire process of setting the question papers should be done with utmost confidentiality.

NAAC

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document
Strategic Plan and deployment documents on the website	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The organization structure of DR VN BRIMS is designed to actualize our vision. DR VN BRIMS is one among the group of Institutions functioning under the Vidya Prasarak Mandal (VPM). VPM was

established in 1935 to take up the national and humanitarian cause of meeting the urge of young, old and underprivileged to have access to primary and secondary education. Institute has two bodies concerning the governance of institute viz:

1. Governing Body which consists of 11 members
2. College Development Committee which consists of 15 members

The Governing body is an apex body to provide strategic direction, purpose and initiative to the institute. The college development committee is an authority which provides certain criteria and conditions to ensure overall development and smooth functioning of the institute. The committee includes representative members from faculty, quality assurance cell, Director, Industry Representatives, Alumni, and Students. Dr. Vijay Bedekar is the chairman of the governing body as well as college development committee of DR V N BRIMS.

DR VN BRIMS is headed by the Director of the Institute. He provides direction to the institute and initiates the enactment of strategic directions provided by governing body. Director leads six functional areas/departments in the institute namely Academics, IT, Administration, Accounts, Library and Placements. The Academic Deliverable Cell is to oversee the academic activities and take necessary decisions on academic matters. The cell has to ensure that activities including academic planning, lecture scheduling and monitoring, documentation, feedback and actions lead to imparting education consistent with vision of DR VN BRIMS, requirement of regulatory bodies and quality assurance perspectives of DR V N BRIMS. The administration is a support function and helps to ensure a smooth flow of day to day operations of the institute. Administrative staff has to maintain the relationship with regulatory bodies such as University of Mumbai, DTE, AICTE and VPM Thane. Admin officer is responsible for conduct of all meetings of regulatory bodies and also maintain records of minutes of said meeting. Administrative officer and its team are expected to take care of infrastructure management along with equipment which facilitate smooth functioning of the institute.

The accounts department is to manage receipts and payments, income and expenditure and maintain books of accounts and related records in accordance with prescribed norms of VPM and other regulatory bodies.

Responsibility of the faculty members is to impart education and knowledge to students. Their pedagogy skills are utilized to enrich students with insightful and holistic perspectives. The objective of the library is to ensure the availability of learning resources. IT department facilitates increase in the efficiency of day to day support functions of all the departments, by deployment of latest technology. There is placement department in the institute to enhance the industry academia relationships to facilitate the final placements and internships. Different functions have functional heads assigned and they are accountable to ensure meeting the objectives of the respective functions.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

At DR VN Bedekar Institute of Management Studies, various academic and administrative bodies/committees have been formed as below:

- 1.Sports Committee
- 2.Placement Committee
- 3.CDC Committee
- 4.Cultural Committee
- 5.Alumni Committee
- 6.Women –Developemnt..and many more

Example of effectiveness of placement committee in guiding the students is illustrated. Student placement committee of batch 2017-19 consists of 12 students and two faculty members. Meeting for the placement committee was held with the following agenda:

- 1.Conducting the Mock Interviews for second year students
- 2.Taking the professional passport size photos of the students for resumes
- 3.Providing the feedback and scope of improvements to the students
- 4.Conducting the resume building sessions and placement training sessions for the students

5. Identifying the companies to be targeted for the year 2017-19

6. Certification courses for Operations Students

Placement department created a structured plan for execution of the above activities. Placement department submitted the placement plan to the Director of the institute. A systematic approach was laid in terms of scheduling batches of students for mock interviews. Faculty members and members of the placement department were identified to conduct the mock interviews. Placement department completed the activity of conducting the mock interviews of the students across all specializations. The Mock interviews were held in the month of September and October 2018. Most of the students took active participation in the activity. The detailed evaluation of each student was done and necessary feedback was given to the students. Records are well documented with the placement department.

The activity of capturing the professional passport size photos was held on 19th September 2018. This activity was with the objective of bringing standardization in resumes. Resume building sessions were conducted by Prof. Pravin Narang for the students of the batch 2017-19. Modifications were done in the resumes as suggested by the professor.

Placement department targeted the company "VIVO Mobiles" for Marketing specialization. About 15 students forwarded their resumes. Aptitude test and interviews were conducted in the institute and as the process outcome, "VIVO Mobiles" recruited 6 students from the institute with a package of Rs 5 Lakhs per annum.

It was suggested in one of the placement committee meetings as well as Management review meeting of ISO 9001:2015 that it would be in the interest of operation specialization students to complete a certification program on six sigma. Placement department communicated this information to the students who agreed to undergo the above certification program. All the eight students from operations specialization completed the course on "Six Sigma". Placement department identified the need at "R K Foodland" a supply chain company which was looking for combination of management professional with deeper understanding of Six Sigma process implementation. Ms. Rajashree Sonar, a student from operations was placed in "R K Foodland" for core inventory management and six sigma profile with the package of Rs 3.25 Lakhs due to the course. Two other students Mr. Akash Vadal and Mr. Chitransh Sawant had an edge over others because of value added certification program and they were also placed in "R K Foodland".

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

DR V.N. BRIMS believes in its human assets and takes necessary efforts in terms of their welfare and growth on regular basis. Following are the few initiatives taken in last few years:

1. Faculty Development Programs (FDP):

Institute regularly organizes FDPs for faculty members on various topics such as Research-Idea to publishing, Mind Mapping, Experiential Learning to name a few. The detailed list of the same is mentioned in clause 6.3.3.

2. Training Programs for Non-Teaching Staff:

Every year institute organizes training programs for non-teaching staff as commitment towards quality improvement and sustainable development. At all levels, programs on the quality, communication development and exploring self have also been organized.

3. Monthly Birthday Celebrations:

Appreciation and recognition of employees leads to their motivation. On the day of birthday a greeting card is presented to the employee. At the end of each month, birthdays of staff members falling in the said month are celebrated. Games and activities are organized where everybody freely participates and winners are recognized.

4. Financial support for the faculty to attend the FDP and conferences in the other institutes.

Based on the quality of program and its utility for the institute, faculty members are encouraged to attend FDPs conducted by various institutes and professional bodies. Financial support is provided to the faculty members to attend the FDPs, conferences and workshops. The list of the same is reflected in clause 6.3.2

5. Promotions and Increments:

VPM has fair policy of performance appraisal system for faculty members and non-teaching staff. The institute is governed by rules and regulations of regulatory bodies. Based on the performance appraisal and involvement of faculty members and staff increments and promotions are recommended by the Director to the Chairman.

6. Insurance for teaching and Non-Teaching staffs:

All the staff members are covered under the group insurance policy. The premium is paid by the Institute.

7. Development of the staff beyond the campus:

Outbound activities are conducted by the institute with the objective of building confidence and overcoming stress. All the staff members participate in such activities willingly. The expenses are taken care of by the Institute.

8. Yoga sessions for Faculties, Staff and Students.

Institute invites experts from "Shri Ambika Yog Kutir and "Vivekananda Kendra, every year to conduct

the sessions on Yoga for Teaching and Non Teaching staff. The sessions of power yoga were conducted for women employees in the year 2018. Women day celebration is done yearly by arranging the session on recent topics for women employees.

All staff members are encouraged to participate/perform in cultural events of the institute such as “Matrubhasha Din”, “Digvalaya”.

The management and the Director, DR VN BRIMS appreciate the faculty and non-teaching staff about their recent achievements in each faculty meeting and encourage all to be part of continuous learning process.

Informal meetings and discussions do happen in the institute and leadership team participates in many of them for nurturing human values. Books other than the curriculum are procured for general reading and welfare of the staff.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 41.34

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	15	4	10	10

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 4.4

6.3.3.1 Total number of professional development / administrative training programs organized by the

Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	5	3	4	2

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 85.72

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
21	20	21	20	21

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

DR VN BRIMS has a well-defined individual Performance Appraisal System in place for teaching and non-teaching staff.

There are two different types of Self-Assessment Forms, one for teaching staff and other for non-teaching staff. The forms are designed according to the various facets of faculty members's role and expected contribution areas as teaching and learning, research papers and case studies publication, chapters in book

or books published, contribution in MDPs, awards received by the faculty member, faculty members invited as chairperson or as guest speakers, feedback on teaching-learning process, contribution to placements and internships, contribution in consulting services, student development initiatives, developing and designing a new course and self upgradation.

Both the forms are evaluated on year to year basis after completion of each academic year. Director personally meets each and every staff member and discusses the performance. Scope of improvements and suggestions are shared face to face for necessary development of the employee. Many Employees work very hard to improve and many of the non teaching staff members have opted for higher educations.

The detailed performance appraisal system is as follows :

1. Self-Assessment Forms (SAF) is sent to the teaching and non-teaching staff by administration department
2. Teaching and non-teaching staff are expected to fill up the information as per the SAF criteria. Staff gives self-rating against each criterion mentioned in SAF.
3. Submission of SAF to the administration department along with necessary documents
4. The SAF for teaching and non-teaching staff is reviewed by the Director
5. Director evaluates the SAF and rates the candidate based on the performance.
6. The feedback letters are prepared based on the above evaluation and sent to the respective teaching/non-teaching staff
7. The appraisals are sent to VPM Mandal for approval and final signatures of the Chairman

SAF with Director's remark are forwarded to admin office for necessary action.

Implementation of revised appraisal system is done from the next academic year.

The forms for non-teaching staff are designed according to the various facets of their role and key expectation areas such as behavior, punctuality, discipline, informal feedback from teaching and non-teaching staffs, initiatives taken etc. Dually filled forms are submitted in the office and one to one discussion takes place with the director. Necessary suggestions and advice is given for improvement of the individual. This exercise helps training need identification and accordingly training programs are planned in ensuing academic year.

Apart from this process, Institute also has the special increment and promotion process for faculty members as per the qualification requirements of DTE, AICTE (Authoritative and regulatory bodies). This is applicable for the cases where faculty completes the PhD qualification requirement and other mandatory requirement for the process of promotion to higher grades.

Two Assistant Professors were promoted as Associate Professors in the year 2018 on account of the same.

Thus, the institute has transparent process for performance appraisal for teaching and non-teaching staff and the same is well documented by administration department for review and reference.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

DR V N BRIMS works as per the guidelines of VPM trust and inline with regulatory requirements of AICTE, DTE, FRA, PNS, MAHADBT and Univeristy of Mumbai. VPM has certified auditors on their board who are responsible for conducting the accounts audit on regular basis. Institute prepares the monthly finance report checked & verified by the accountant and reviewed by the Director of the Institute.

Institute has an accounting software which captures inputs by way of entries of receipts (inflows), payments (outflows), ledger accounts and reports which include :

- Tuition fees, MDP, interest income (inflows), and other incomes.
- Salaries of teaching and non teaching staff, vendors payment, library and IT purchases and other expenditures, contingent expenses, maintenance expenditure, marketing and advertisement, telephone and electricity, conveyance, government dues, approval fees, examination expenses, seminar conduct and participation expenses, Professional and Legal fees, guest lecture expenses.

Stipulated expenditure on research, developemnt, publications, CSR, faculty and student development

The above information is shared, on an online basis, with the the Registrar (a Chartered Accountant) at VPM and is continuously evaluated.

College Development Committee & Governing body:

Governing Body meetings are held on bi annual basis and College development committee meetings are held quarterly at Dr V N BRIMS. The said two bodies address amongs other things, the financial health of the institute and discuss ways and means of optimizing resource utilization. Response actions are taken based on the suggestions, if any, received during these meetings.

External Audits:

VPM, the parent body has appointed the external certified auditor and Chartered Accountant (CA Mr. S.V Kale). The external financial audits are carried out quarterly and the detailed discussions are carried out with VPM for the record and necessary action. The financial statements are dully audited and signed by the C.A.

Student's fees are the main source of Income for financing the overall functioning of DR VN BRIMS. A very small percentage of the total income is earned on account of interest income on funds in bank- savings as well as fixed deposits. Financial self sufficiency that institute is observed from the activities of Dr V N BRIMS managed through the students' fees, to support expenditures on revenue account and capital account.

The institute is an ISO certified institute and hence yearly audits are carried out by them to ensure compliance in respect of processes which include financial processes too.

External audits are also carried out by government bodies like Samaj Kalyan office, Chartered Accountant appointed by University of Mumbai and Local inspection committee of University of Mumbai.

Fee regulating authority monitors financial statements of the institution for the fee determination of MMS program annually.

As per the initiatives of new government, Institutes are expected to become a part of cashless society. The management insists on compliance with the same. Institute facilitates the financial transactions through online payment system and same is reported to AICTE.

Thus the institute follows a transparent accounting and financial management system.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 1.65

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.7	0.35	0.3	0.3	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Student's fees are the main source of Income for financing the overall functioning of DR VN BRIMS.

Other sources of income include MDPs conducted for industry and government, project guidance for corporates, consultancy assignments and interest income.

As a part of revenue strategy, institute has identified experts whose role is to constantly identify opportunities with the corporate and government bodies for long term management development programs and short term training programs. Focus areas include co-operative banks, MSME and government departments (Indian Post Office). Special modules are designed and developed to meet the needs and expectations of the above bodies for increasing their day to day productivity and managerial effectiveness. Special efforts are taken to drive sponsorships for important events organized at Dr V N BRIMS. All third party services are oriented towards developing mutually beneficial relationship on a long term basis.

Resource Deployment:

1. Average 50-60 % of gross revenues are deployed on full time teaching, non-teaching staff compensation and visiting faculty payments.
2. Average 2.5-3% of gross revenues are earmarked for infrastructure maintenance and repairs.
3. Approximately 20% of gross revenues are earmarked for student development expenses such as PGDM industrial visits, placements, insurance etc.
4. Some of the funding which is part of student fee includes freships, scholarships, minority, EBC, and Facilitation Center activities of DTE for admissions is received after the lapse of considerable time.
5. 1% is spent on professional fees such as ISO audits, memberships of professional bodies, payment to government authorities such as AICTE.
6. Some percentage of revenue is earmarked for capital expenditure with respect to library, IT and other related requirement on a need basis.
7. 0.5% of revenue is deployed for recruitment advertisements, marketing communications as per the guidelines of FRA.

Resource Mobilization:

1. Since institute is primarily dependent on fees from the students, it is necessary for the survival of the institute to fill all the seats.
2. VPM is the source of resource mobilization for temporary shortfall due to the outstanding
3. Approximate 6% of revenue comes from other income sources such as Management Development Programs (MDPs) and Interest on FDR.

Controls:

1. **Income** : Timing of receipts is closely monitored. Outstanding (accrued) income- fees is closely monitored interface students and Government Authorities responsible to dispense students fees viz Samaj Kalyan Office. Ad hoc reports are also generated on a monthly and need basis, to manage timely receipt of due incomes

2. **Expenditure** is incurred on various accounts on a continuous basis. However, as part of controls management ensures that no expenditure escapes a prior to approval scrutiny.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Dr. V. N. Bedekar Institute of Management Studies (DR VN BRIMS) is an ISO certified institute since 12th June, 2008. The institute was awarded ISO 9001:2015 (latest standard) on 10th September 2018.

Major initiatives of IQAC that have contributed in improving the quality of processes/strategies with their brief description are as under:

1.The practice of PGDM Syllabus Review by Industry Experts implemented for the batch 2018-20

Institute received suggestion from the external audit by LRQA dated 1st and 3rd March 2018 about reviewing the syllabus by industry experts. The institute has successfully conducted the activity on 30th June 2018 taking in to consideration the AICTE guidelines. We invited 10 Industry experts - cross section of Industry representatives across industry segments, functions and specialisations to help us with their feedback and industry relevance of different PGDM courses. These industry experts were given a copy of PGDM syllabus feedback template which they have filled and sent back. We conducted meeting with all these industry experts on 30th June 2018. We discussed the findings around the most and the least relevant courses for each specialisation viz Finance,Marketing and HR. The detailed documentation and record of the same is available with the academic deliverable cell of the Institute. The activity was conducted in consultation with the faculty of respective courses and the industry experts.

The activity and the relevant documentation were audited by external auditor Mr. Vinay Jogalekar (9821069227) from LRQA on 10th September 2018 and the same was appreciated by the auditor. Review of PGDM syllabus by indutry experts shall be a regular practice in the future too.

2. IQAC: Continuous Quality initiatives Using Technology

Few senior faculty members experienced the need for student engagement using technology tools and better learning experience. For enhancing the quality of learning keeping in mind the COs and POs, the IQAC team suggested use of simulations as part of our pedagogy for various specializations. A specialist was identified and teachers themselves experienced learning outcomes from the simulations. It was then implemented for students also. Institute has purchased the simulation software for Marketing, Finance and Operations specialization for the practical /experiential learning.

IQAC team also suggested use of Turnitin software to reduce the level of plagiarism in the project reports submitted by the students as quality improvement initiative.

It is mandatory for students to submit the plagiarism report along with the final copy of their respective projects. The plagiarism report has to be seen and signed by the internal guide of the students. Library permits the submission of only those projects which are approved by the internal guide and have respective plagiarism reports attached. This has brought sincerity among students about the relevant projects. The record of the same is available with the Library.

Turnitin software was also used for checking the plagiarism for all the research papers submitted for our annual journal "Srujan".

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

DR.V.N Bedekar Institute of Management studies is an ISO 9001certified Institute since 12th June 2008. The quality management system of the institute is successfully upgraded to the latest standard ISO 9001:2015 on 20th September 2018 by LRQA valid up to 3rd March 2021. The institute has developed the SOP (Standard Operating Procedure) for seven processes and Academics is one of the important process in the same. Academic process includes teaching learning plans, outcomes, course completion certificate,feedback,learning tools such as ICT etc. All the list of records for academic processes are mentioned on the last page of SOP (DR VN BRIMS-SOP-10)

The Institution reviews its academic process regularly by means of the following:

- 1.Management Review Meetings, scheduled twice during each academic year
- 2.Internal Quality Audits, conducted twice in each academic year
- 3.External Quality Audits/ Surveillance Audits by external agency (LRQA in our case), conducted annually.

4.IQAC Meetings

5.CDC Meetings

The minutes of meetings for Management Review Meetings, Audit Finding Reports from the Internal as well as external audits, Non-Conformance Reports, Corrective and Preventive Action Reports are documented and kept in the custody of Management Representative (MR).

Institute has separate academic deliverable cell (ADC) dedicated for implementation of suggestions and findings, corrective and preventive actions from all audits and meetings.

ADC functions with very clearly defined objectives as given below:

- Ensure student progression in all dimensions viz Core skills, Soft Skills, Team spirit,
- Modify and strengthen the curriculum to suit the Market / Industry needs
- Set up a robust Operational, Monitoring and Feedback system for continuous improvement

Responsibilities of ADC:

- 1.Design the curriculum for PGDM program
- 2.Plan and execute value add courses, sessions, events , etc.
- 3.Prepare Academic Calendar
- 4.Prepare and monitor timetable and allocation of faculty members
- 5.Provide / create teaching aids / facilities
- 6.Review, approve and monitor TLPs
- 7.Prepare and track faculty members' teaching engagement with regards to syllabus completion and quality of teaching.
- 8.Based on requirement, identify, assign the visiting faculty members
- 9.Assign project mentors to students and plan / execute student progression
- 10.Prepare periodic reports- attendance, student performance
- 11.Feedback collection of faculty members, its analysis, report and improvement initiatives
- 12.Final year projects – Guide allocation, content reviews, periodic monitoring and final evaluation

13. Creating the database of visiting faculty members / repository of data

14. Assisting examination cell for question paper setting by external faculty members.

ADC team includes following members of the institute

1. MMS program Co-Ordinator
2. PGDM program Co-Ordinator
3. ADC member -1
4. ADC member -2
5. Examination cell co-ordinator

Decisions taken:

1. **Attendance Defaulters:** Consistent Defaulters are identified and counselled immediately by program Co-Ordinator's. If the case is not genuine, parents shall be informed by the management. If no improvement inspite of the above, internal marks or final marks shall be deducted appropriately or students may be debarred from the examination as per University of Mumbai rules.
2. **Student Mentoring:** Based on the suggestions of IQAC team, a structured mentoring program is in place to improve the effectiveness of mentoring sessions. It is also suggested to map the profiles of students.
3. ADC assigns faculty members as mentors to students
4. Progress of the students to be monitored at regular intervals to ensure lifelong learning skills are imparted as per CO/PO.

1. Attendance System:

1. Student attendance is digitaly taken using RFID and reports are generated on weekly basis. ADC to ensure the periodic reports and analysis.
2. Daily attendance hard copy along with faculty members and student signature is maintained by respective faculty member and submitted at the end of the semester along with final TLP .

1. Visiting Faculty:

1.For Visiting Faculty, single touch point is ADC, and their attendance register is also to be maintained by ADC.

1.Class adjustments by faculty members :

- 1.Faculty members should inform ADC atleast 3days in advance about their absence.
- 2.Short notice can be accepted only in case of personal emergency, but this request should be routed through academic head.
- 3.ADC shall keep fillers (few faculty should be identified to engage the students in a meaningful manner) for emergency.

1.Curriculum

- 1.ADC prepares the time table along with value add courses. A brainstorming is done to identify these courses / programs.
- 2.Present book review & Yoga session courses to be reviewed for continuation
- 3.Syllabus of each topic shall be enhanced with the feedback from Placement department based on the Market requirements / Job descriptions.

The topic wise syllabus completion sheet is attached along with the attendance reports which has to be signed by faculty member and CR after completion of each session. This ensures 100% syllabus completion for each course. Faculty feedback is taken twice, mid and end term, for each course which is followed by a review,in both cases. The feedback of students is collected through Google Forms on specified parameters. The report is generated and reviewed by the Director of the institute. The recommendations, suggestions and corrective actions are shared with the concerned faculty members accordingly. All these activities are documented by the ADC cell.

The learning outcomes of each course, methodology, tools, assessment is communicated well in advance by means of TLP (Teaching Learning Plan) before the actual delivery of course begins. Examination department ensures that the question paper covers the verification/assessment of all learning outcomes, and topics planned. The instructions are given to the paper setters/faculty members accordingly. The examination department which is a part of academic processes has taken unique initiative of setting the papers by external faculty members (Faculty members from the other management institutes). Examination department ensures the format as per the Bloom's Taxonomy. Management encourages faculty members for continuous improvement in teaching pedagogy and innovations in teaching learning processes.

Institute is proud to share that one of our faculty member Prof Vibhuti Save won Silver medal at AIMS WE SCHOOL Innovative Teaching Award on 1st September 2018. This is the result of all the efforts stated above.

File Description	Document
Any additional information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 4.4

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	5	5	3	2

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)

Response:

The quality management system of the institute is successfully upgraded to the latest standard ISO 9001:2015 on 20th September 2018 by LRQA valid up to 3rd March 2021.

Quality Enhancement Initiatives in the academic domain:

1. The introduction and implementation of revised Teaching Learning Plan:

Teaching learning plan is designed for the students and faculty members. Teaching plan is shared well in advance with the students so that students can do necessary homework and come prepared to enhance their participative learning experience. The format of teaching learning plan is revised to incorporate the following things:

- Topic wise total syllabus completion as per the guidelines set by University of Mumbai
- Innovative Teaching Methodology/Pedagogy
- Use of ICT during the delivery of sessions
- Application based experiential teaching in the form of case studies and
- Assessment Methods

All the TLP's are available for the review with ADC (Academic Deliverable Cell). The same was initiated from academic year 2015-16

2. Measuring the Lecture Deviations and its effective control:

Dr VN BRIMS believes in 'delivering as promised'. The lectures which are cancelled, postponed, preponed or not adhered as per the time table are recorded as deviations. ADC measures the lecture deviations on daily basis and the same is presented to the Director of the Institute. The required actions are implemented as per the suggestions from the Director. The same was initiated in the academic year 2017-2018

3. Mid-Term Faculty Feedback Process:

Institute realized that evaluating the feedback at the end of each course doesn't add any value as the process of academic delivery is already over. Hence ADC have started taking the feedback after completion of 3 to 4 sessions in each course. This gives effective feedback and control to regulate the session delivery as per the requirement of students and University. The same was initiated in the academic year 2017-2018.

1. Institute purchased the Turnitin Software to check the plagiarism and improvement of quality in the project reports submitted by the students or research work submitted by the faculty member.
2. Introduction of Learnbiz and ticker plant simulations for experiential learnings in 2018-19

4. Quality Enhancement initiatives in Placements :

The incremental improvement in the number of students placed in last five years is remarkable. In the year 2014, for the batch 2012-14, the number of students placed were 54, which increased to 103 students placed for the batch 2016-18. (see Annexure 1)

1. Mock Interviews for the students are conducted since last five years and the valuable insights are given with respect to areas of improvements. This process helps in understanding the area of interest, skills sets, strengths of the students.
2. Group Discussions and resume building sessions are conducted regularly for students.
3. Placement department organizes guest sessions from Industry speakers for students.
4. Continuous visits/communications with industry is a regular practice since year 2016.

5. Administration department has taken the following initiatives for continuous improvements:

- Performance appraisal system for teaching and non-teaching staff
- People development initiatives
- Infrastructure and IT upgradation and Maintenance
- Hospitality and Employee Welfare activities

Continuous improvement is the focus of the institute for the last five years in all areas of the institute.

File Description	Document
Any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 10

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	3	3	1	2

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document
Any additional information	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

Safety and Security Infrastructure

Institute is committed to provide safe and secure environment to all its stakeholders through various facilities:

VPM Campus main entrance security:

Electronic security system was installed and inaugurated in 2009. Vidya Prasarak Mandal issues separate Electronic Photo Identity Card to individual student, all staff and faculty members. We have two main Gates for entry and exit. We have also installed 2 CCTV Cameras on Gate No.1 and 2 respectively. VPM has staff-members on roll looking after the security process.

Safety and Security in VN BRIMS Institute building:

Entry in library and IT lab is governed by student and staff identity card detection instrument at entrance and permits entry of only authorised staff and students.

We have 53 CCTV cameras currently installed at various places in the institute to monitor various activities and incoming and outgoing visitors, students and staff. List of CCTV cameras alongwith their locations of installation is provided in additional uploads.

There are fire extinguishers installed in the institute on all the floors.

We have well equipped first aid room to attend any minor wellness issue and also have facility to attend any medical emergency cases in Bedekar Hospital which is in the radius of 1 km.

Counselling:

DR VN BRIMS truly believes in mentoring & counseling students that will improve their academic performance along with overall personality development. Mentoring & counseling is also very helpful because mentors can provide the necessary insights and perspectives on what a person should do to achieve his goals. Student counselling is a well-established process at DR VN BRIMS. Counselling session is helpful during tough personal problems and can guide effectively to handle social / personal stress.

DR VN BRIMS has open-door policy, wherein students can meet the senior faculty who looks after student counselling, anytime & can seek advice and guidance on various academic related matters as well as on personal & career related concerns.

Additionally, Group Counselling sessions are conducted by various resource persons from different areas of social sphere including social workers and doctors to address students on various issues including gender issues, health issues like Polycystic Ovary Disease (PCOD), social issues like ragging, eve-teasing. In-house counselling is provided for any issues faced by students. Personal counselling is done by a senior faculty member.

There is a women development cell led by a senior faculty member. There is a grievance redressal cell with a proper mechanism to address any grievances of students. Sexual harassment committee also exist to address any harassment issue. We have Anti-ragging committee and Anti Ragging Squad, in accordance with UGC anti-ragging regulations.

Common Room Facility :

There are spacious, well-ventilated and hygienic common rooms namely Girl's common room and Boy's common room with recreational facilities and basic amenities to refresh and relax in free time.

Girls common room has been provided with the facility of sanitary pad vending machine which is installed near girl's rest room area.

Safety initiatives like sessions on demonstration of self defence techniques, road safety, zero tolerance to sexual harassment are conducted in the institute. These sessions are very helpful in creation of awareness and vigilance regarding safety issues and equip our stakeholders with required knowledge about the same.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:	
1.Percentage of annual power requirement of the Institution met by the renewable energy sources	
Response: 0	
7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)	
7.1.3.2 Total annual power requirement (in KWH)	
Response: 133800	
File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs	
Response: 0	
7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)	
7.1.4.2 Annual lighting power requirement (in KWH)	
Response: 44600	
File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:
<ul style="list-style-type: none"> • Solid waste management • Liquid waste management

- **E-waste management**

Response:

The institute has systematic approach for waste management.

Solid Waste Management: Most of the solid waste generated in the institute is of dry nature. Under solid waste management, dustbins have been installed at each floor level, apart from those installed at various places in different offices, cabins on that floor. Total solid waste on each floor is collected on a daily basis into a larger dustbin on that floor; floor assistants, daily empty their floor dustbins into the municipal collection van that visits our campus daily at 08:30 am.

Waste segregation: Normally dry waste is collected on all floors except on second floor, where there is waste from kitchen. As per IQAC suggestion there is separate and clearly marked dustbins identified for wet waste segregation on second floor, in addition to normal dry waste bins. The wet waste, after collection, is disposed at Biocompost Bin specially constructed in the campus.

E-waste Management: Electronic goods are put to optimum use; the minor repairs are set right by the IT staff of DR VN BRIMS and the Laboratory assistants; and the major repairs, by professional technicians appointed by management, and goods are reused. The damaged computers are repaired by professional technicians at server room, maintained by the management. UPS Batteries are recharged /repaired / exchanged by the suppliers.

The department of Environmental Sciences at our sister institute, Bandodkar College of Science organizes e-waste collection drive every year. We dispose our e-waste through this drive.

File Description	Document
Any additional information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

We understand the importance of rainwater harvesting to mitigate the water crisis and to make efficient use of this valuable resource at our campus. Rainwater harvesting at our campus is simple activity for accumulation and storage of rainwater in the underground storage tanks for its future usage rather than allowing it to drain off. Our campus has 25,000 litre storage tank between building no. 1 and 2 of polytechnic and 30,000 litre storage tank near campus canteen , 5,000 litre storage tank between science building no. 1 and 2.

In terms of utilization, these three tanks take care of the water requirements for greenery and plants within the campus. Through these initiatives, over 13 acres of campus land has been brought under water efficient irrigation system since the inception of rain water harvesting measures 12 years back.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Students and staff using Bicycles, public transport and pedestrian friendly roads:

To promote green practices, few students and staff members use bicycles as well as many students and staff members use public transport. Locational advantage of the institute being near to Thane railway station, promotes the use of local railway transport to reach the institute. Students and staff members residing near-by to the institute prefer the use of pedestrian friendly road to commute to and from the institute.

Plastic-free campus:

Institute always welcome and takes initiatives for plastic use reduction and promoting eco-friendly practices among all its stakeholders. In this regard, institute has taken measures to reduce plastic usage of disposable cutlery and pantry has moved to providing tea and coffee in ceramic cups thus reducing plastic disposable cup usage.

Institute, in association with Parle Bisleri's CSR team, has installed a plastic collection unit/ container inside the campus, which is further collected by Bisleri team and recycled.

Student volunteers are working for Bisleri project on activation of people from various localities to promote plastic segregation, collection and recycling through Bisleri team.

Paperless office:

Admin office uses emails and intercom phone to communicate with most of the stakeholders (Students, Teachers, Companies, Guest Speakers etc.) regarding routine communication, announcements, document sharing and storage on common faculty share folder.

D-space is a digital storage space for all academic documents like teaching learning plans, faculty member's publications and case studies made available to students for access within the institute online.

For the certification course on advanced excel, we provide certificates in soft copy, which has reduced usage of printing paper.

Feedback process from students about teaching learning process is obtained online through Google forms.

Institute has ADC (Academic Deliverable Cell), which also uses email to inform students & teachers regarding lecture schedule and project details. ADC uses message "Think before you print" by the end of every mail communication in the form of an attractive graphic so as to create awareness among stakeholders regarding judicious usage of paper.

Thus, the end result is , reduction in the use of paper to a large extent and promoting use and storage of data and files in soft copy.

Green landscaping with trees and plants:

Our campus is spread over 13.5 acres of land. The institute enjoys a panoramic view of railway network with greenery & picturesque view of the beautiful Parsik Hills. Campus has a wide variety of flora and houses rich diversity of plants.

Institute contributes some fund every year to the parent body VPM, towards common expenditure for gardening and maintenance of green landscaping in the campus. Various plants used for plantation are provided by campus maintenance vendor.

The institute while maintaining the greenery in campus, conducts tree plantation and green landscaping activities involving students and staff for promotion of healthy ecosystem.

Many activities regarding cleanliness drive under "Swachh Bharat Abhiyaan" are conducted inside the campus as well as in the surrounding locality have been conducted successfully in recent years.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.61

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.25	1.25	1.25	1.25	1.25

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 19

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	7	2	2	1

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**Response: 19**

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	5	0	2

File Description	Document
Report of the event	View Document

7.1.12**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff****Response: Yes**

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website	
Response: Yes	
File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations	
Response: Yes	
File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics	
Response: Yes	
File Description	Document
Any additional information	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions	
Response: Yes	
File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years	
Response: 50	
7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct,	

Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	16	12	6	5

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

In order to extend our respect to the national leaders, the Institute has a culture of celebrating the birth anniversary and paying tribute to the great martyrs and inculcates Patriotism by organizing programs, seminars, workshops on their birth anniversaries.

To celebrate and sensitize students towards our rich culture national heritage, institute encourages students for various national festivals celebration.

- **Teachers Day Celebration**

On 5th Sept of every year teacher's day is celebrated in the institute. Teacher's Day is marked in honour of Dr Sarvapalli Radhakrishnan, who was born on September 5, 1888.

- **Independence Day Celebration**

Independence Day is celebrated on 15 August every year, as a National holiday to celebrate the Independence anniversary in remembrance of martyrs by paying homage by hoisting the National Flag in the morning followed by National Anthem and patriotic cultural programme by the students.

- **Republic day Celebration**

Institute celebrates the nation's Republic Day, on January 26 of each year. It is a day to remember when India's constitution came into force on January 26, 1950. Institute organizes elocution programme by the students.

- **Gandhi Jayanti**

Active Participation in Swaccha Bharat Abhiyan to mark the birth anniversary of Mahatma Gandhiji on

2nd October. Elocution competition was conducted for students on the work of Mahatma Gandhi which witnessed active participation of students. Street play was conducted to showcase the teachings of Mahatma Gandhi to the community.

- **Vaachan Prerna Diwas**

Birth Anniversary of Dr. A.P.J. Abdul kalam: 15th Oct. every year when book fair was conducted by library and students are encouraged to read latest books, there was also a campaign initiated named, “Selfie with my favourite book” where students chose a book of their interest for reading and uploaded the selfie on social media platforms.

- **National Unity Day:** Birth Anniversary of Sardar Vallabhbhai Patel celebrated at the institute through conducting oath of unity to sensitize students towards importance of national unity and integrity.
- **Sadbhawna Diwas:** Birth Anniversary of Rajiv Gandhi; Oath ceremony is conducted on this occasion.
- **Chattrapati Shivaji Jayanti :** Birth anniversary of great Maratha leader is celebrated where students express their thoughts and share learnings from the life of Shivaji.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

- DR VN BRIMS has the mechanism for internal and external audit. Institute prepares the monthly finance report checked and verified by the Accountant and reviewed by the Director of the Institute.
- DR VN BRIMS operates on a LAN SYSTEM which captures inputs by way of entries of cash receipts (inflows) and cash payments (outflows) which include:
 - Students' fees and interest income (inflows).
 - Salaries of teaching and non-teaching staff, vendors payment, library purchases and the expenditures, contingent expenses, maintenance expenditure, advertisement, telephone and electricity, conveyance, government dues, approval fees, exam expenses, Internal Seminar expenses, Professional and Legal fees, Guest lecture expenses, Participation in external seminars, Meetings (outflows)
- The above information is available on an online basis to the Registrar (a Chartered Accountant) at the head office of the Trust Vidya Prasarak Mandal (Thane) and is continuously evaluated by way of response action.
- **External Audits:** Institute has appointed the external certified auditor and Charter Accountant (CA Mr. S.V Kale). The external financial audits are carried out quarterly and the detailed discussions are carried out with VPM trust for the record and necessary action. The financial statements are

fully audited and signed by the C.A.

- **The institute is an ISO certified institute and hence yearly audits are carried out by them to ensure compliance in respect of processes.**
- For the Academic purpose ADC system - provides autonomy to ADC coordinator at institute and department level, faculty members and students. Rights have been granted to ADC coordinator to prepare the time table, upload departmental lesson plans, adjustment of lectures, planning of remedial classes and extra lectures. The faculty members have the authority to upload study material, assignment of their respective subjects, internal assessment of students etc. Students can access the study material and give feedback about teaching.
- The information regarding the institute is freely made available to the public through the website <http://vnbrims.org/Post-Graduation/>
- As the institute is under RTI all the information is made available to the public. The RTI disclosure is available on the website.
- Recruitment of faculty members and all necessary procedures are practiced as per the guidelines given by the competent authority.
- All circulars regarding, students, teaching staff and non-teaching staff are circulated and displayed on the notice boards.
- Governing Body is the highest decision making authority which consists of members from the management, teaching staff and nonteaching staff. Planning and execution of different auxiliary functions are discussed and decided in this committee which is regularly communicated to all stake holders.

File Description	Document
Any additional information	View Document

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

First Best Practice

1. Title of the Practice: Journal Club

2. Objectives of the Practice

- To serve as a forum for consultation, collaboration, exploration of ideas and issues among teachers.
- To serve as a forum to discuss research in relation to management practice, disseminate research results into practice, and reinforce the need to base practice on evidence.
- To facilitate review of a specific research study and to discuss implications of the study for management practice.
- To develop state-of-the-art knowledge of the research process and the ability to critique research

studies.

3.The Context

Research is backbone of any good insitution. Keeping this in mind, Dr. Vijay V. Bedekar, Chairman (VPM, Thane) and Dr. Guruprasad Murthy, founding director DR VN BRIMS initiated Journal Club as a platform for faculty members to showcase their research and also to share good research work by other researchers.

4.The Practice

- DR VN BRIMS, being a learning organization, initiated Journal Club in 2009 with an aim to inculcate culture of research and allow faculty to interact, explore and discuss significant business management related issues. The club provides a forum to present research papers and book reviews which is essential for academic writing and research.
- Journal club meetings are organized every month where a faculty member makes a presentation on a selected research paper, book review, etc. This helps in exchange of ideas to discuss and brainstorm.
- Each presentation at the Journal Club meeting usually lasts for about thirty minutes followed by a question and answer session.
- This forum has brought to fore many research themes that the faculty members are utilizing in their academic work or developing further into knowledge assets for dissemination to pertinent stakeholders.
- Journal Club not only contributes towards faculty development and creation of intellectually stimulating environment at DR VN BRIMS, but also provides the impetus for achieving the larger goal of being actively involved in building a knowledge society.
- IQAC has suggested that students should be involved and encoured to make presentation in Journal Club.

5.Evidence of Success

- One of our seniour faculty member presented a research paper at Harvard University, the US, thus transmitting knowledge at a global platform.
- Every year DR VN BRIMS Annual conference topic is decided and declared an year in advance, which is result of brainstorming discussions conducted during journal club meetings.
- Journal club activities are compiled and published in DR VN BRIMS Annual Research Volumes. Till date nine research volumes have been published till year 2014 (List and content available on website).
- From the year 2015, publication of “Srujan”, a multi-disciplinary annual research journal was started. Providing a forum for scholars across the globe to publish their high-quality research.
- It gives multi-dimensional exposure to all the faculty members from different specializations, and enables them to conduct quality research with inter disciplinary approach.
- It provides learning laboratory to explore, experiment and experience the research ideas, areas and opportunities.
- It inspires the presenter to carry forward inputs from the journal club presentations and apply them in their respective areas of research (PhD / Research Papers/ Articles/ Case Studies) and also enables them to use it as a part of their teaching pedagogy.

1. Dr. Smita Jape awarded PhD from RTM University, Nagpur
2. Dr. Sukhada Tambe awarded PhD from SNDT university.
3. Dr. Pallavi Chandwaskar awarded PhD from Career Point University.
4. Ms. Kanchan Akshay submitted the final PhD thesis in Mumbai University.
5. Ongoing PhD of Prof. Dipti Periwal
6. Ongoing PhD of Prof. Mahesh Bhanushali
7. Ongoing PhD of Prof. Vibhuti Save
8. Ongoing PhD of Prof. Krunal Punjani

6. Problems Encountered and Resources Required:

There is lack of innovation, design thinking, getting new ideas is a challenge. IQAC has suggested that it is the time for Journal Club to evolve itself and have a new order.

DR VN BRIMS subscribes to various databases like Proquest, Ebsco, Crisil, J Gate, which are required resources for research papers study as well as subscription of journals and magazines of national and international repute like Harvard Business Review and Forbes are being referred by faculty members for journal club presentation preparation.

IT resources like laptop, projector, and smart board are used for making an effective presentation within stipulated time limit.

Second Best Practice

1. Title of Best Practice: External Evaluation of Internship Projects

2. Objectives of the Best Practice:

1. To assess interactive skills (Verbal communication, Non-verbal communication, Listening skills, Negotiation, Problem-solving, Decision-making, Assertiveness) of a student.
2. To sensitize students for research and analysis.
3. To provide a platform for industry-academia interaction.
4. To get insights and new inputs from the industry experts
5. To identify the gaps in the project work

3. The Context:

1. As per curriculum of MMS & PGDM program which is prescribed by University of Mumbai & AICTE respectively, there are one summer and three winter projects to be completed by each student.
2. All the guidelines are shared by Academic Deliverable Cell (ADC) to students regarding Project schedule, formats etc.
3. For continuous guidance of project mentors are allocated to students.
4. For evaluation of project external guides are invited who are preferably an Industry experts or a senior academician.
5. There are two separate sections for evaluation:
 1. Evaluation by Internal guide
 2. Evaluation by External Examiner

In this process students are not only evaluated by external person but they also get input and feedback from external expert.

4. The Practice:

Schedule for Viva (both Summer internship project and Specialization project) is communicated to students and faculty one month prior. Resource persons from industry are invited to conduct the viva. Email invitation is sent by the Exam Department. Viva is conducted on the scheduled date.

5. Evidence of Success:

- **Students Writing Research Papers**

Sr. No.	Date	Name of the Students	Achievement
1	12th October, 2018	Priyanka Poojari	Recognition of Publication of the “Priyadarshani Taxi Service – An Inn Empowerment” in Parle Tilak Vidya PTVA’s Institute of Management
2	February 2017	12 students	Papers published in Dr.V.N. Brims Srujan ISSN 2456-4079
3	February 2016	Aditya Khairnar	Paper published in Dr. V. N. Brims Srujan
4	9th January 2016	Kaustubh Kasture	Published two books: Peshwai and Itihaasachya Paaulkhuna
5	11th December,2015	Shruti. K &Pratik	MMS Operations students participated in a Quiz competition by K.J.SomiyalInstitute of Management studies and won 1st

- **Students Achievements in terms of success in functional specialization related activities and contests**

Sr. No.	Date	Name of the Students	Achievement
	26th March, 2018	First Prize - Piyush Chaudhari, Second Prize - NishitaSalot , Third Prize - Shruti Sankhye	Business Standard conducted Business Quiz for our student

Self Study Report of VPM'S DR.V.N.BEDEKAR INSTITUTE OF MANAGEMENT STUDIES

1			MMS Student got felicitated by Business Standard as Camp
	7th February, 2018	Karan Vishwakarma	
2			
	19th December, 2018	Piyush Chaudhari and Leenish Makaji	Crack It Up-2018, held at IESMCRC Bandra.
3			
	14th December, 2018	Piyush Chaudhari, Leenish Makaji	Two of our students participated in the Crack It Up-2018, skill-sets with an Online Quiz (General Management) and 4 students won the competition which was conducted at the I
4			
	7th December, 2018	Leenish Makaji and Piyush Chaudhari	Won The Stock Torero 2018 conducted by Bombay Stock Exchange. Stock Torero was held at the International Convention Hall
5			
	26th March 2018	Winner - Piyush Chaudhari First Runner up - Nishita Salot Second Runner up - Shruti Sankhye	Business Standard conducted Business Quiz for students
6			
	19th January, 2018	Apurva Pote, Ankita Rane and Soni Gupta	Winners of Survival game of inter college competition school, Mumbai
7			
	1st December 2017	Praneet Kadam and Piyush Chaudhari, MMS first year students	BSE stock Torero - Tame the Bull, Financial Trading at BSE Mumbai
8			
	30th November 2016	Aruna Shinde Vaishnavi Surve Sumit Pandit Chandrakant Munde Juilee Gore	Innovation Project on Best out of Waste – Multi-Carrier Student Projects for GYTI (Gandhian Young Technological
9			
	December 2016	Sanket Date	Summer Trainee Award – Best of the Best 2016 – E4-M Trainee Awards (India Region) 2016 (E4 Development and Coaching Ltd
10			
	16th November 2016	Sanket Date	Shortlisted amongst 140 students to qualify for the Top 10 Intercollegiate Summer Trainee Awards (India Region) 2016

11		Aditya Paranjape	
	17th November 2015	AkshayDhahake	Won quiz competition organized by Business Standard
12		Nitin Jadhav Sanket Date	
13	11th October,2015		2 students from MMS 1styear participated in Operations Quiz competition organized by Lala Lajpatrai won 2ndprize in the same.

6. Challenges encountered/ Resources Needed:

1. Identification of external resource person with right skill sets to evaluate the students.
2. Challenge to evaluate the project within the given time frame.
3. Meeting the level of students while evaluating the project.
4. Last minute cancellation despite of prior confirmation and timely reminders.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Vision of the institute : *To be amongst the top management institutes in the country and become the world class center of excellence in learning and innovation driven by social sensitivity and state of art technology.*

1. Title of Best Practice: Excellence through Innovative Teaching and Assessment Techniques

2. Objectives of the Best Practice:

- To bring a wide array of 'creative and innovative' approaches into the learning process
- To enhance competencies by developing critical thinking and inspiring creativity among students
- To make learning pleasant, optimistic and an enjoyable experience
- To help the students discover his potential through use of Brainmapping software.

3. The Context: For the management programs, students from diverse backgrounds are enrolled. The diversity is seen in academic background, work experience versus freshers, age, income, family background, rural / urban background, percentage of marks in graduation, Common Entrance Test (CET) score, social category. We have a week-long induction program, to bring everyone on common platform. The students are given exposure to subjects like communication skills, finance, economics, statistics and Information Technology.

We have mentoring programme, wherein each faculty member is assigned with a group of mentees. Additionally, we also have counselling sessions wherein the senior faculty member attends to and addresses the student related issues and provides them necessary guidance and support. We also conduct PRISM brain map, a neuroscience based tool and conduct the counselling session to guide the students further on career choice based on their personality profiling. Similarly, Wheelbox Employability Skill Test, endorsed by Confederation of Indian Industry (CII), Association of Indian University (AIU), Confederation of Indian Universities (CIU) is also conducted for the students.

4. The Practice: Students are exposed to multiple projects as a part of the continuous assessment process. A lot of practical work is given in each course by the respective faculty member. The internal assessment includes case study, role play, group work, presentations, team building activities, which are very crucial for their personality development. Summer internship projects and specialization projects are each for a period of at least two months. The students get practical exposure and experience the learning of the management concepts taught in the class. Industry-academia ties are further strengthened through summer internship projects and specialization projects.

The enablers include various techniques of student analysis viz. brainmap testing, student counselling, mentoring, career counselling. Additionally, innovative teaching pedagogy and evaluation are important. Results are seen in the form of academic assessment, placements and alumni achievements. In addition to the written examination, viva voce is conducted for summer internship project and specialization project. External experts from the industry are invited as resource persons for viva.

5. Evidence of Success:

- Academic Result : Consistently good results since past five academic years.
- Institutional Awards
 - Academic Excellence in Management Education Award 2018 by BMA in (Tier 3) category.
 - Top Private B-Schools by "Digital Learning" at 7th Higher Education & HR Summit, Pune.
 - Gold Rating in AICTE – CII Survey of Industry linked technical institute 2018
 - Recognized as Management institute of the year -2018 by Higher Education Review Magazine.
 - Ranked among the Outstanding B-School of Excellence by CSR-GHRDC B-schools survey 2018
 - Recognized as Top Private B-Schools by Digital Learning Ranking 2017
 - Higher Education review awarded BRIMS as Management College of the Year-2016

6. Challenges encountered/ Resources Needed:

- Resources like subscription of Brain mapping tool PRISM on paid basis are needed and counselling session is conducted for all students as students find it difficult to interpret the results on their own.
- Subscription of research and case study databases for facilitating better teaching learning process.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

During the seventies, there were only two institutes in Mumbai offering erstwhile Diploma in Management Studies (DMS) program viz. Jamnalal Bajaj Institute of Management Studies and VPM's Department of Management Studies, Thane, which was a forerunner to DR VN BRIMS which was established in the year 2005.

The institute vaunts of not only state-of-the-art physical infrastructure, but also rich intellectual capital. More than 30% of our teachers are Ph.D and 50% are in the various stages of Ph.D completion. Academic bent of the institute is reflected in the fact that there are 30 plus in-house publications to its credit since its inception. Faculty development is a continuous process at DR VN BRIMS. We regularly organize in-house programs and also nominate our faculty for faculty development programs outside the institute in reputed institutes including the Indian Institute of Management (IIMs). Journal Club was initiated in 2008 to provide a platform to the faculty members of DR VN BRIMS to exchange ideas and views on areas of common and lateral interests.

DR VN BRIMS is actively involved in conducting Management Development Programs (MDP) and Consultancy services to the industry. Some of our esteemed clients include Pitambari Products Pvt. Ltd., Ashida Electronics, Thane Janta Sahakari Bank Ltd., Post Office of India, Small Industries Development Bank of India (SIDBI). Our MDPs foster development of practical skills and insights to meet demands of the industry.

With the view of giving global exposure to the students, every year PGDM students are taken for a study tour to Singapore. Similarly both MMS and PGDM students are taken for Rural Immersion Programme to Velheshwar in order to give them exposure to rural environment, livelihood systems and socio-economic conditions in rural areas. E-Genesis is an Entrepreneurship Development Cell of DR VN BRIMS formed a decade ago to nurture entrepreneurial skills among the students.

Our alumni are doing extremely well professionally and the institute has developed a strong alumnus connect and alumni visit the institute on various occasions around the year as examiners for conducting viva-voce for Internship projects, guest lecture, judge for various competitions, student mentoring.

Concluding Remarks :

Dr.V.N.Bedekar Institute of Management Studies (DR VN BRIMS) is consistently rated amongst the top management institutes in Mumbai and has been regularly participating in National Institutional Ranking Framework (NIRF). For the MMS program the syllabus is given by University of Mumbai and for PGDM program, we have a robust system of curriculum design based on guidelines by All India Council of Technical Education (AICTE). Emphasis is placed on imbibing ethics and moral values to the students. We provide additional courses like Six Sigma, NSE Academy's Certified Capital Market Professional Advanced Excel, foreign languages like German, Mandarin, Japanese, Yoga. We maintain a good faculty-student ratio. There is focus on research and the institute has practised of organizing research conference every year and institute assertions several research volumes, annuals journals, monographs and compendium over the years. Spread over a sprawling campus of 13.5 acres, the institute not only has a state-of-the-art physical infrastructure, but also equally impressive library and IT resources. Vision, mission and core values of the institute are well-

communicated to all its stakeholders and sincere effort is made for its dissemination. Students are the core focus and in addition to the academics, there are several co-curricular, extra-curricular activities both within and outside the institute where students are encouraged to participate. Institute organizes alumni meet every year and attended by several alumni. Institute emphasises on ethics and moral values and is committed to providing value-based learning to all its students and stakeholders. There is a code of conduct for students, teachers and other officials. Journal club is one of the best practices of the institute which has a prolonged existence of more than a decade. DR VN BRIMS has a clientele of organizations like Pitambari Products Pvt. Ltd, Ashida Electronics, TJSB, SIDBI for industry-academia connect through MDPs, Consultancy and third-party work.

Social sensitivity of DR VN BRIMS is reflected in various CSR activities organized by the institute viz. blood donations camps, participation in swach bharat abhiyan, visit to orphanages and old age homes, participation in 'Joy of Giving'.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.2	<p>Number of certificate/diploma program introduced during the last five years</p> <p>1.1.2.1. Number of certificate/diploma programs introduced year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Opted out of metric. Hence input changed accordingly</p>	2017-18	2016-17	2015-16	2014-15	2013-14	1	1	1	1	0	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	1	1	1	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	0	0																	
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>4</td> <td>3</td> <td>3</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>4</td> <td>3</td> <td>3</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Input changed as suggested</p>	2017-18	2016-17	2015-16	2014-15	2013-14	6	4	3	3	1	2017-18	2016-17	2015-16	2014-15	2013-14	4	4	3	3	0
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2017-18	2016-17	2015-16	2014-15	2013-14																	
4	4	3	3	0																	
1.3.2	<p>Number of value added courses imparting transferable and life skills offered during the last five years</p> <p>1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years</p> <p>Answer before DVV Verification : 13</p> <p>Answer after DVV Verification: 9</p> <p>Remark : Input changed as suggested</p>																				

1.4.1	<p>Structured feedback received from</p> <p>1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus- Semester wise/ year-wise</p> <p>Answer before DVV Verification : A.Any 4 of the above</p> <p>Answer After DVV Verification: D. Any 1 of the above</p> <p>Remark : Sample Feedback forms have been provided only for faculty. Hence input changed accordingly.</p>																				
2.1.1	<p>Average percentage of students from other States and Countries during the last five years</p> <p>2.1.1.1. Number of students from other states and countries year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 667 1046 801"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>4</td> <td>2</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 880 1046 1014"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Input changed since metric opted out.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	0	4	2	1	0	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	4	2	1	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	0	0																	
2.3.3	<p>Ratio of students to mentor for academic and stress related issues</p> <p>2.3.3.1. Number of mentors</p> <p>Answer before DVV Verification : 27</p> <p>Answer after DVV Verification: 1</p> <p>Remark : Input updated as metric opted out</p>																				
3.1.1	<p>Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)</p> <p>3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1771 1046 1906"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3.78</td> <td>3.64</td> <td>1.11</td> <td>2.15</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1984 1046 2094"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	3.78	3.64	1.11	2.15	0	2017-18	2016-17	2015-16	2014-15	2013-14					
2017-18	2016-17	2015-16	2014-15	2013-14																	
3.78	3.64	1.11	2.15	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	

0	0	0	0	0
---	---	---	---	---

Remark : Internship stipends can't be considered as research grants. The proofs don't specify amounts for research projects. Hence input changed to 0.

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

3.1.3.1. Number of research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification : 13

Answer after DVV Verification: 0

3.1.3.2. Number of full time teachers worked in the institution during the last 5 years

Answer before DVV Verification : 121

Answer after DVV Verification: 121

Remark : e-copies of grant award letter haven't been provided. Hence input changed to 0

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	4	10	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5	1	0	5	3

Remark : Input updated as per proof provided

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
11	04	05	4	4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : Input updated as metric opted out.

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
10	10	20	20	10

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
10	10	10	20	20

Remark : Input changed as per proof provided

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5.21	5.60	8.47	7.96	13.88

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
10	15	15	10	10

Remark : Input changed as per proof provided

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : No sufficient proof provided for e-content development facilities. So input changed.

4.4.1	<p>Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years</p> <p>4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 389 1046 524"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>5.62</td> <td>4.47</td> <td>1.31</td> <td>2.11</td> <td>4.63</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 602 1046 736"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>15</td> <td>15</td> <td>15</td> <td>15</td> </tr> </tbody> </table> <p>Remark : Input changed as per proof provided</p>	2017-18	2016-17	2015-16	2014-15	2013-14	5.62	4.47	1.31	2.11	4.63	2017-18	2016-17	2015-16	2014-15	2013-14	15	15	15	15	15
2017-18	2016-17	2015-16	2014-15	2013-14																	
5.62	4.47	1.31	2.11	4.63																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
15	15	15	15	15																	
5.1.2	<p>Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years</p> <p>5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1095 1046 1229"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>9</td> <td>9</td> <td>3</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1308 1046 1442"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Input changed as metric opted out.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	12	9	9	3	3	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
12	9	9	3	3																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	0	0																	
5.2.2	<p>Percentage of student progression to higher education (previous graduating batch)</p> <p>5.2.2.1. Number of outgoing students progressing to higher education</p> <p>Answer before DVV Verification : 3</p> <p>Answer after DVV Verification: 1</p> <p>Remark : Input changed as per details provided</p>																				
5.4.2	<p>Alumni contribution during the last five years(INR in Lakhs)</p> <p>Answer before DVV Verification : 1 Lakh - 3 Lakhs</p> <p>Answer After DVV Verification: <1 Lakh</p> <p>Remark : No proof provided for alumni contribution. Hence input changed</p>																				

6.2.3	<p>Implementation of e-governance in areas of operation</p> <ol style="list-style-type: none"> 1. Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5. Examination <p>Answer before DVV Verification : A. All 5 of the above Answer After DVV Verification: B. Any 4 of the above Remark : Proofs given only for 4 of the above. ERP document also not provided.</p>																				
7.1.8	<p>Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years</p> <p>7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 869 1046 1003"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0.73</td> <td>0.81</td> <td>0.95</td> <td>0.85</td> <td>0.76</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1081 1046 1216"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1.25</td> <td>1.25</td> <td>1.25</td> <td>1.25</td> <td>1.25</td> </tr> </tbody> </table> <p>Remark : Input changed as per proof provided</p>	2017-18	2016-17	2015-16	2014-15	2013-14	0.73	0.81	0.95	0.85	0.76	2017-18	2016-17	2015-16	2014-15	2013-14	1.25	1.25	1.25	1.25	1.25
2017-18	2016-17	2015-16	2014-15	2013-14																	
0.73	0.81	0.95	0.85	0.76																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
1.25	1.25	1.25	1.25	1.25																	
7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <ol style="list-style-type: none"> 1. Physical facilities 2. Provision for lift 3. Ramp / Rails 4. Braille Software/facilities 5. Rest Rooms 6. Scribes for examination 7. Special skill development for differently abled students 8. Any other similar facility (Specify) <p>Answer before DVV Verification : C. At least 4 of the above Answer After DVV Verification: D. At least 2 of the above Remark : Input changed as per data/proofs provided</p>																				

2.Extended Profile Deviations

ID	Extended Questions
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1.2 Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
87.56	92.90	121.74	132.10	116.18

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
182	198.98	214.48	208	219

NAAC